



**OFFICIAL MINUTES OF THE OXFORD MAYOR AND COUNCIL MEETING
WORK SESSION
MONDAY, March 18, 2019 – 6:00 PM
CITY HALL**

MEMBERS PRESENT: Mayor Jerry D. Roseberry; Councilmembers: Jim Windham, Jeff Wearing, Sarah Davis George Holt, David Eady, and Mike Ready.

OTHERS PRESENT: Matt Pepper, City Manager; Dave Harvey, Chief; Connie Middlebrooks, City Clerk; Jody Reid, Utility Superintendent; Hoyt Oliver, Michael McQuaide, David Huber, Melissa Hage, Art and Laurie Vinson, Laura Gafnea, Danielle Miller, Randy Simon, and Rachel Musetti from Oxford College, Angela Pilgrim, Sarah Johnson, Mary Bolen, Cheryl Ready, Juanita Carson, Theresa Eady, Hoyt Oliver, Rev. Tom Johnson, Erik Oliver, Walter West and Sarah Leonard from ECG

The meeting was called to order by Mayor Jerry D. Roseberry.

Agenda (Attachment A)

1. Mayor's Announcements

Mayor Roseberry began the meeting by informing those in attendance that a Work Session is an informal meeting followed by what the procedures are for addressing Council. Mayor Roseberry also announced that the Newton County Board of Commissioners, along with the Mayors of the five municipalities of Newton County, will discuss Service Delivery Strategy at their April 2nd meeting starting at 6 pm.

2. City Council Agendas

Mayor Roseberry presented Oxford's City Council Agenda Process. This process addressed the different types of City Council meetings, the guidelines pertaining to each type, and who is authorized to place items on the agenda for each type of meeting. Councilmember Windham made a request that the meeting agenda be sent to council by the Wednesday before the meeting. (Attachment B)

3. Distributed Generation Rider

Councilmember Eady made a presentation on Distributed Electric Power Generation and Financial Sustainability. (Attachment C)

4. Distributed Generation Rider

Representatives from ECG, Walter West and Sarah Leonard, presented an overview of current DG rider technologies, the impact DG has on recovering cost, and a proposed revision to the city's existing DG rider. This item will be moved to the April Regular Session for a vote. (Attachment D)

5. Consecutive Water System Project

This item was moved to the April 15th Work Session to allow for a more comprehensive discussion. (Attachment E)

6. Moore Street Sidewalk Project

Cheryl Ready, Trees, Parks, and Recreation Chairperson, addressed Councilmembers on the position of the board regarding the trees proposed to be removed in order to complete this project. She expressed concerns of this project eliminating 20 – 25 more trees when the city has already eliminated approximately 50 trees to accommodate the water and sewer project. Rev. Tom Johnson and Erik Oliver also communicated their concerns and suggestions. This item moved to April 1st Regular Session for a vote.

7.107 W. Clark Street Renovation Project

Councilmember Wearing stated he is still waiting for the recommendation of the Northeast Georgia Regional Commission.

8. Bid for 101 Longstreet Circle Lot

The city has received one bid for the property at 101 Longstreet Circle for \$ 6000. Councilmember Windham expressed his opposition to the selling of the property and stated that the Newton County Tax Assessor has all lots in that development valued at \$ 11,000. This item was moved to April 1st Regular Session for a vote. (Attachment F)

9. FY2020 Operating Budget

Councilmember Ready informed the Council that the Operating Budget Committee had met and employed Accounting 101 principles to be able to understand how to read the general ledger and formulate how to move forward. The committee will meet again in April. (Attachment G)

10. FY2020 Capital Budget


Councilmember Holt stated that the Capital Budget Committee will meet in the coming week. He also stated that they already have a good bit of information that was acquired from the Financial Sustainability Study and the previous long-term Capital Budget. Erik Oliver reminded the Council about the trees on Fletcher growing into the powerlines. He asked the budget committee to consider the cost to bury those powerlines when planning for capital projects. (Attachment G)

11. Asbury Park Sidewalk

Matt Pepper addressed the concerns of the natural springs impeding the completion of a portion of the sidewalk. He stated that the city engineer recommended that the issue be corrected by using fill rock and creating a drain to a nearby creek before pouring concrete or by extending the boardwalk another 60 feet. Council requested more information on cost of boardwalk versus concrete. This item will be moved to the April 1st Regular Meeting for a resolution. (Attachment H)

Meeting Adjourned at 7:57 pm.

Respectfully Submitted,


Connie D. Middlebrooks
City Clerk

**OXFORD MAYOR AND COUNCIL
WORK SESSION
MONDAY, MARCH 18, 2019 – 6:00 P.M.
CITY HALL
A G E N D A**

1. **Mayor's Announcements**
2. * **City Council Agendas** – There are several different types of City Council meetings, each with its own guidelines. Recent meetings indicate there is some confusion about the guidelines. The council will discuss those guidelines. Attachment.
3. * **Distributed Generation Rider** – A presentation by Councilman Eady.
4. * **Distributed Generation Rider** – A presentation by Electric Cities of Georgia representative Chau Nguyen.
5. * **Consecutive Water System Agreement** – Council will discuss the draft Consecutive Water System Agreement proposed by the Newton County Water and Sewerage Authority. We have attached a copy of the draft agreement.
6. **Moore Street Sidewalk Project** – Council will continue discussions regarding the city's plan to install a sidewalk along the south side of Moore Street from Longstreet Circle to Emory Street (Hwy 81). During the February work session, the Council discussed the Planning Commission's recommendation to install the sidewalk to the existing raised crosswalk near the soccer field.
7. **107 W. Clark Street Renovation Project** – The ad hoc Yarbrough House Renovation Committee will report on the progress of the 107 W. Clark Street Renovation Project.
8. * **Bid for 101 Longstreet Circle Lot** – The city received an offer of \$6,000 to purchase the city-owned lot located at 101 Longstreet Circle. We have attached the offer.
9. * **FY2020 Operating Budget** – The ad hoc operating budget committee (Councilmembers Ready, chair, Wearing, and Davis) will report on the draft of the operating budget for FY2020 (July 2019 – June 2020). A DRAFT copy is attached.
10. * **FY2020 Capital Budget** – The ad hoc capital budget committee (Councilmembers Holt, chair, Eady, and Windham) will report on the draft of the five-year capital budget for FY2020 – FY2024 (July 2020 – June 2024). A DRAFT copy is attached.
11. * **Asbury Park Sidewalk** – While setting the posts for the elevated boardwalk near Asbury Street, the contractor noticed a high level of ground water in the area where a sidewalk is to be installed. This is the same issue we faced with the area where the pavilion is located. The city engineer recommends that we correct it with fill rock and the creation of a drain to guide the water to the existing creek nearby before pouring the concrete for the sidewalk.

*Attachments

OXFORD CITY COUNCIL AGENDA PROCESS

The city council uses a variety of meetings with different guidelines for each and that can be confusing. The table below summarizes the different types of meetings. Explanations appear below the table. The mayor reviews all city council agenda to ensure compliance with the procedural guidelines.

AGENDA	AUTHORIZED TO PLACE ITEMS ON AGENDA			
	COUNCIL MEMBER	WHOLE COUNCIL	MAYOR	CITY MANAGER
Work Session	Yes	Yes	Yes	Yes
Regular Session	No	Yes	Limited*	Limited*
Called Meeting	No	Yes	Yes	No
Executive Session	No	Yes	Yes	No
Amend Agenda	No	Yes	No	No

Work Session Work sessions enable city council members to investigate things that may require action by the council. The meetings are informal and allow wide-ranging inquiry and discussion. An item may appear on several work session agendas before the council moves it to a regular session. Council is required to vote based on evidence presented in open meetings and work sessions provide excellent opportunities for gathering evidence.

Regular Session Regular sessions are formal meetings where official action is taken by the council. The standard for an item to be on the regular session agenda is much greater than that for a work session. The council as a whole must agree that an item is ready for a formal vote. The city clerk reviews work session minutes for council instructions. If there are no instructions, the item is left in work session status.

Called Meeting Sometimes the council needs to take action on an item before its next scheduled meeting and a meeting is called. Only the item to be acted on can be considered in a called meeting.

Executive Session Some items are so sensitive that they can be discussed only in a closed session. Personnel matters, litigation and real estate purchase or sale are the most common reasons for executive sessions. Only the specified item can be discussed in executive session. Mayor and council sign an affidavit stating what was discussed.

Amend Agenda Agendas can be amended by a vote of the council. If an amendment adds an item to the agenda it should be important and time sensitive because the Open Meetings Law requires public display of all agenda items prior to all meetings.

***Limited Authority** These are generally housekeeping items such as State mandated forms requiring a resolution and updates on items previously approved.

Distributed Electric Power Generation and Financial Sustainability

March 18, 2019

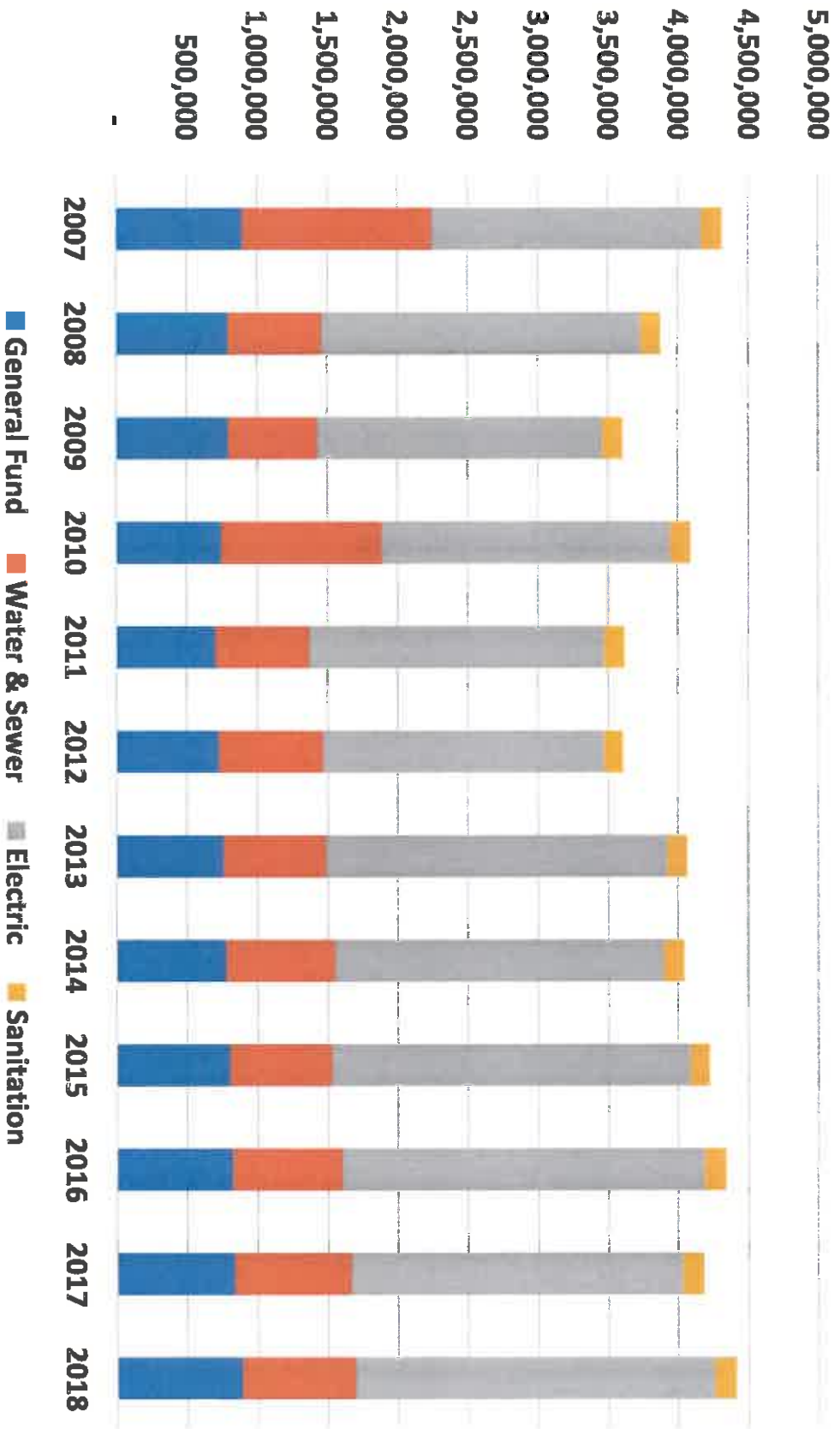
Presented by

David S. Eady

Oxford City Council, Post #4

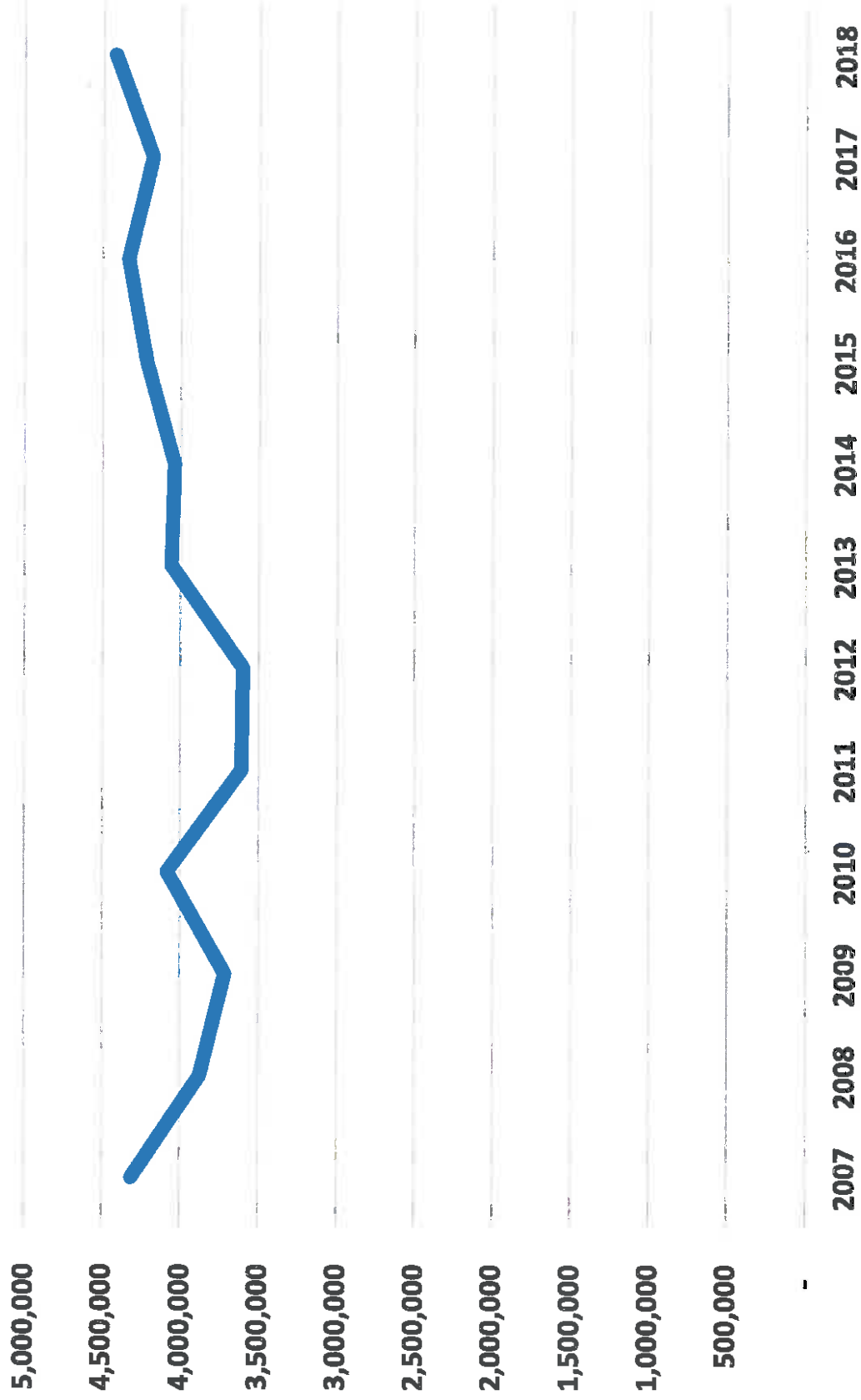
City of Oxford: Total Revenue

(not including SPLOST and CDBG revenue)

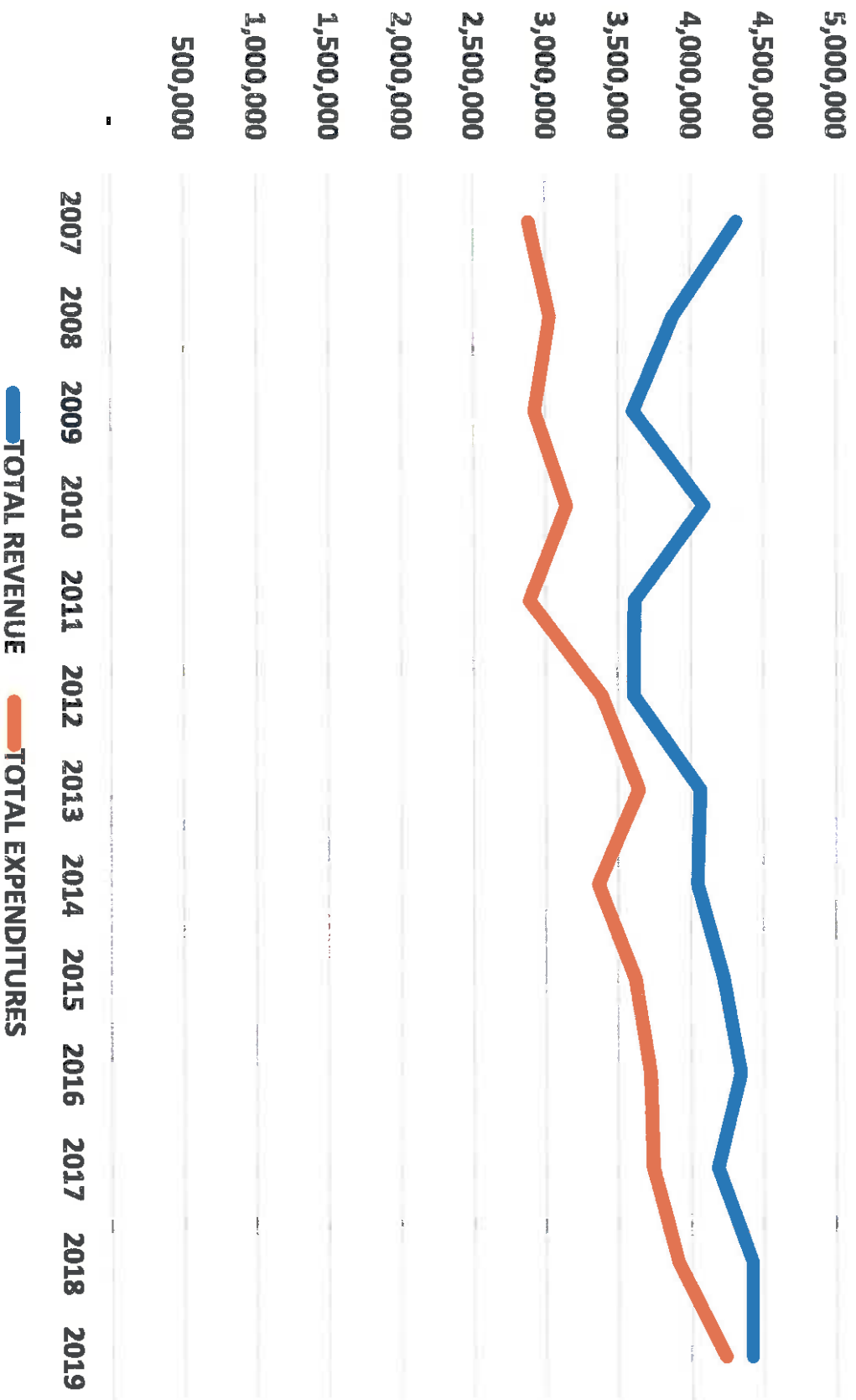


City of Oxford: Total Revenue

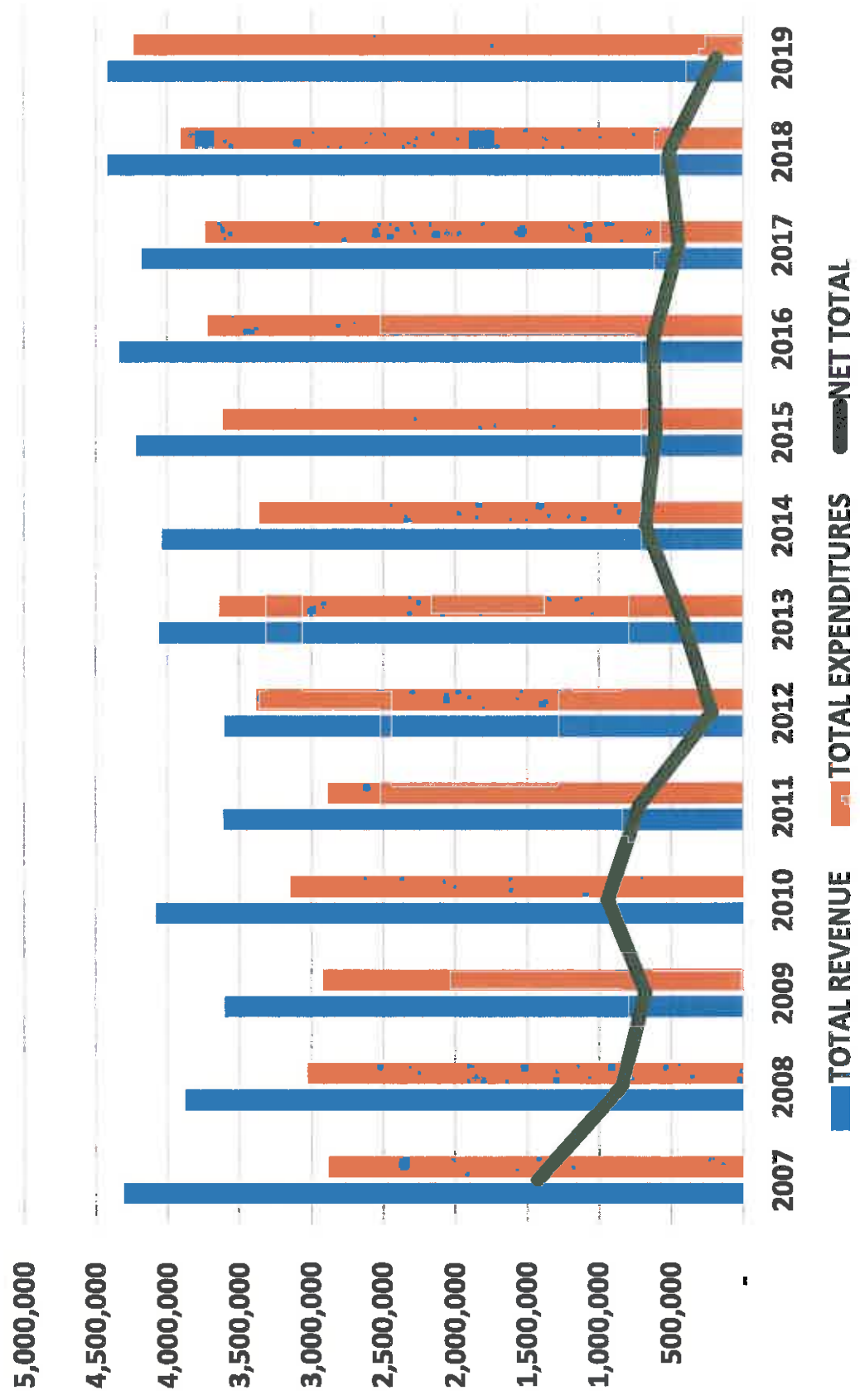
(not including SPLOST and CDBG revenue)



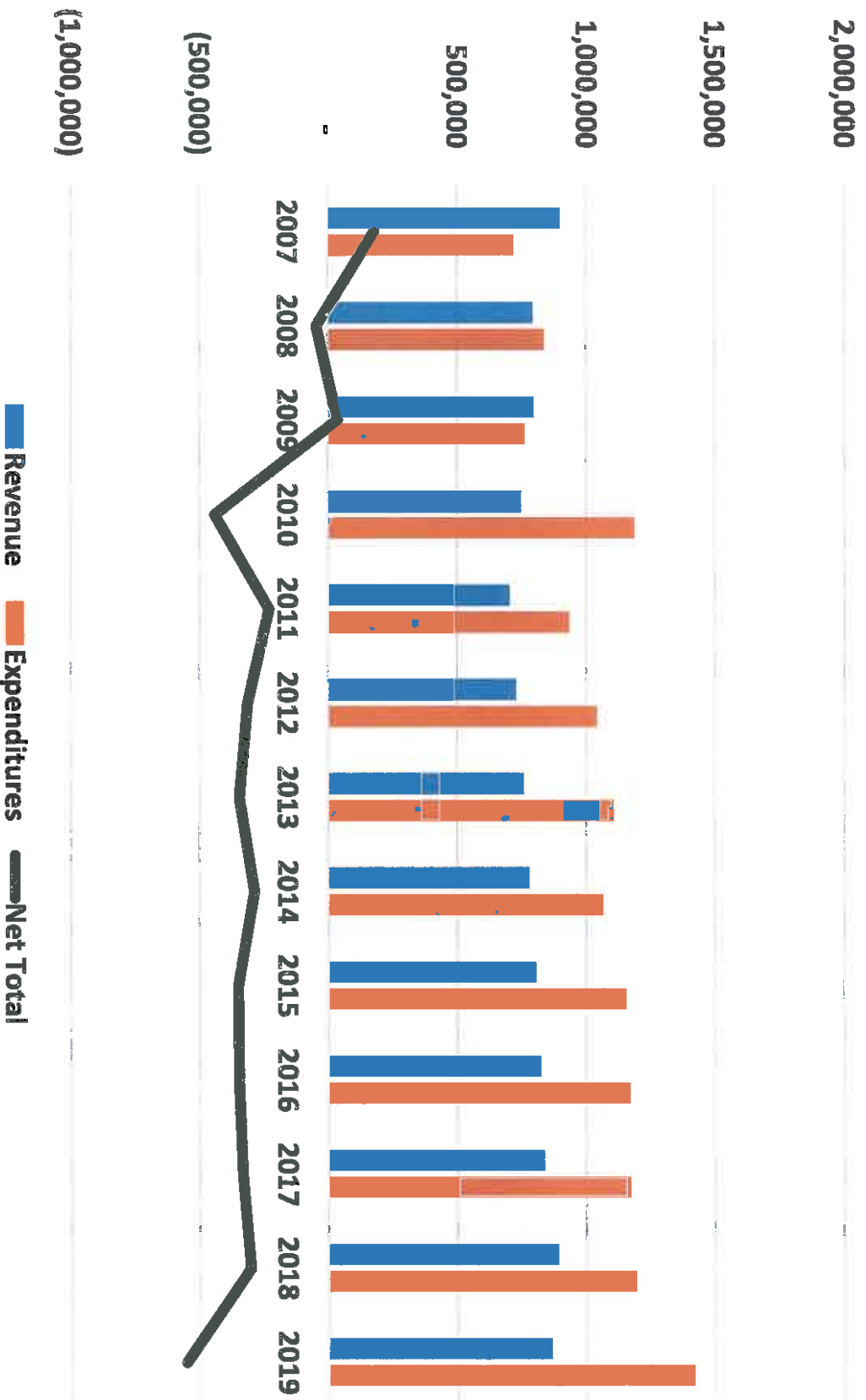
Revenue vs. Expenditures



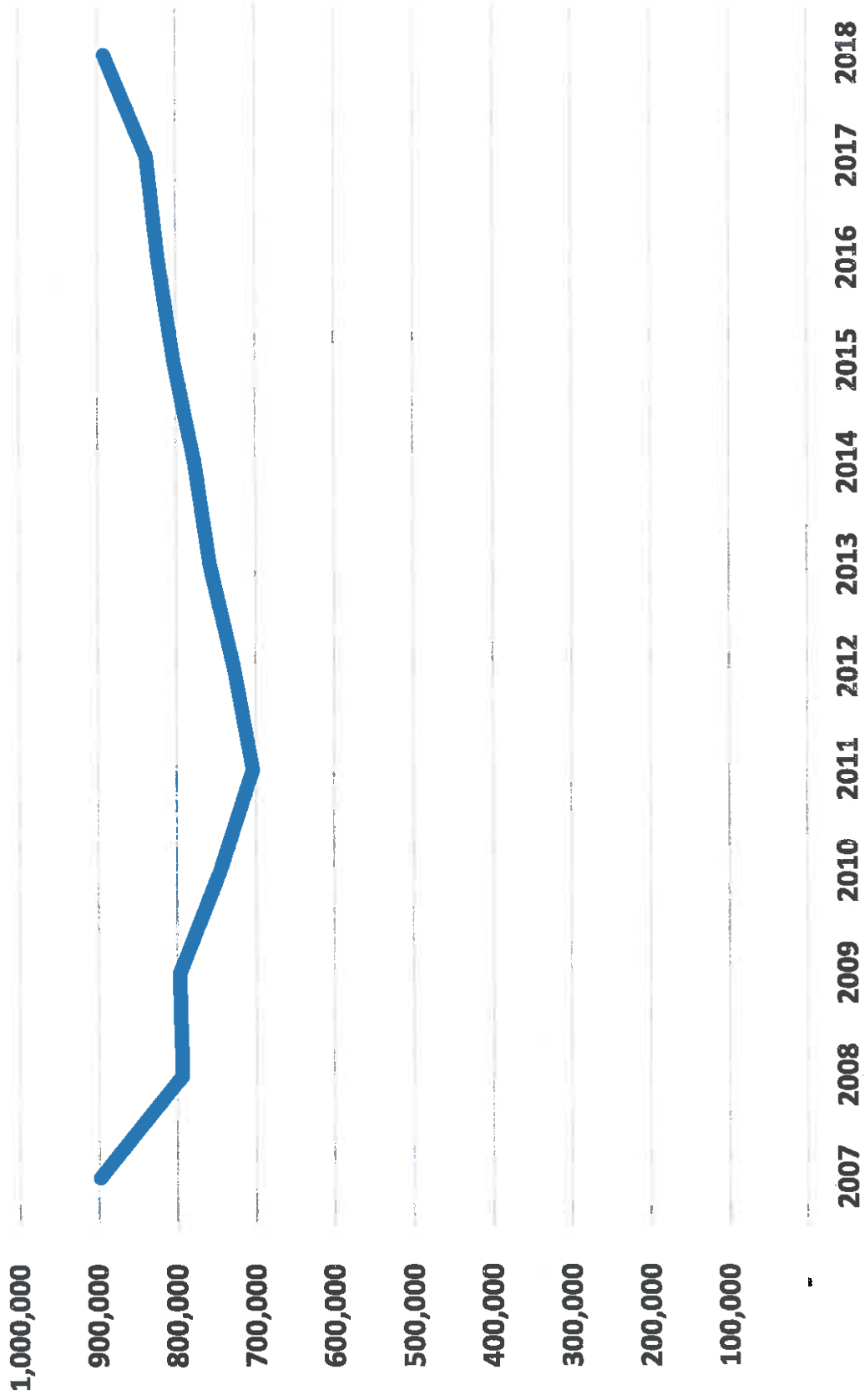
Net Total: Revenues vs. Expenditures



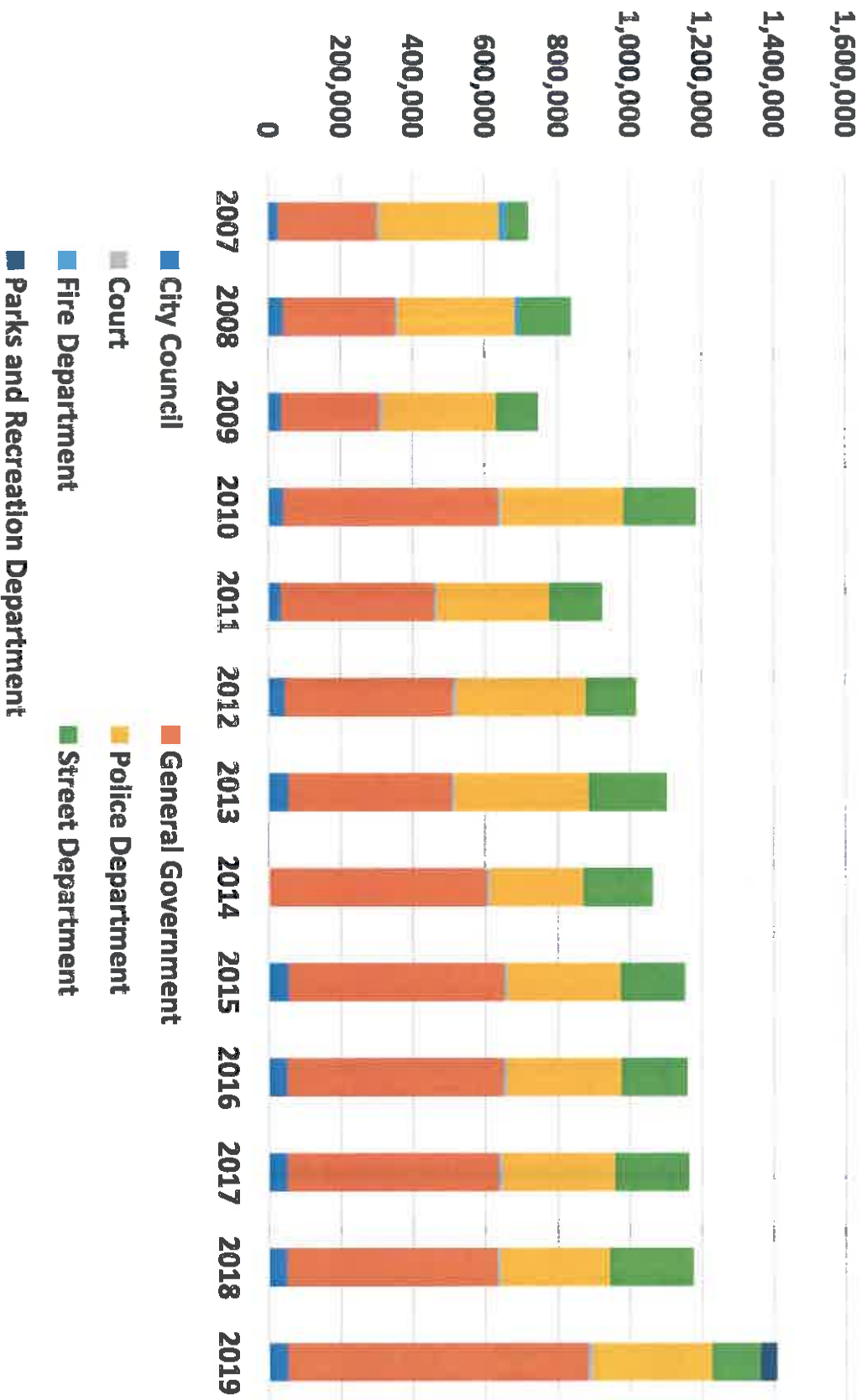
General Fund: Revenue vs. Expenditures



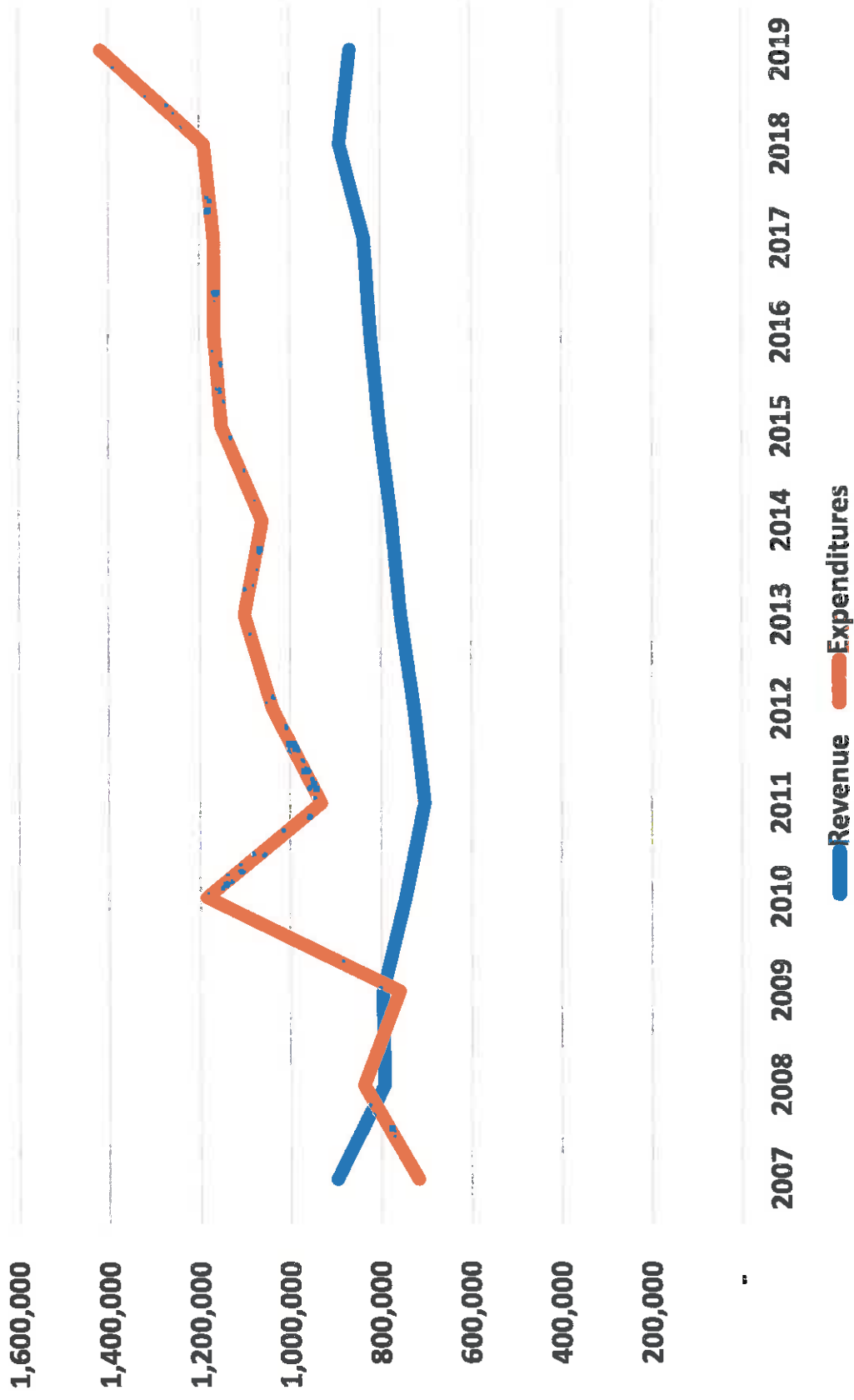
City of Oxford: General Fund Revenue



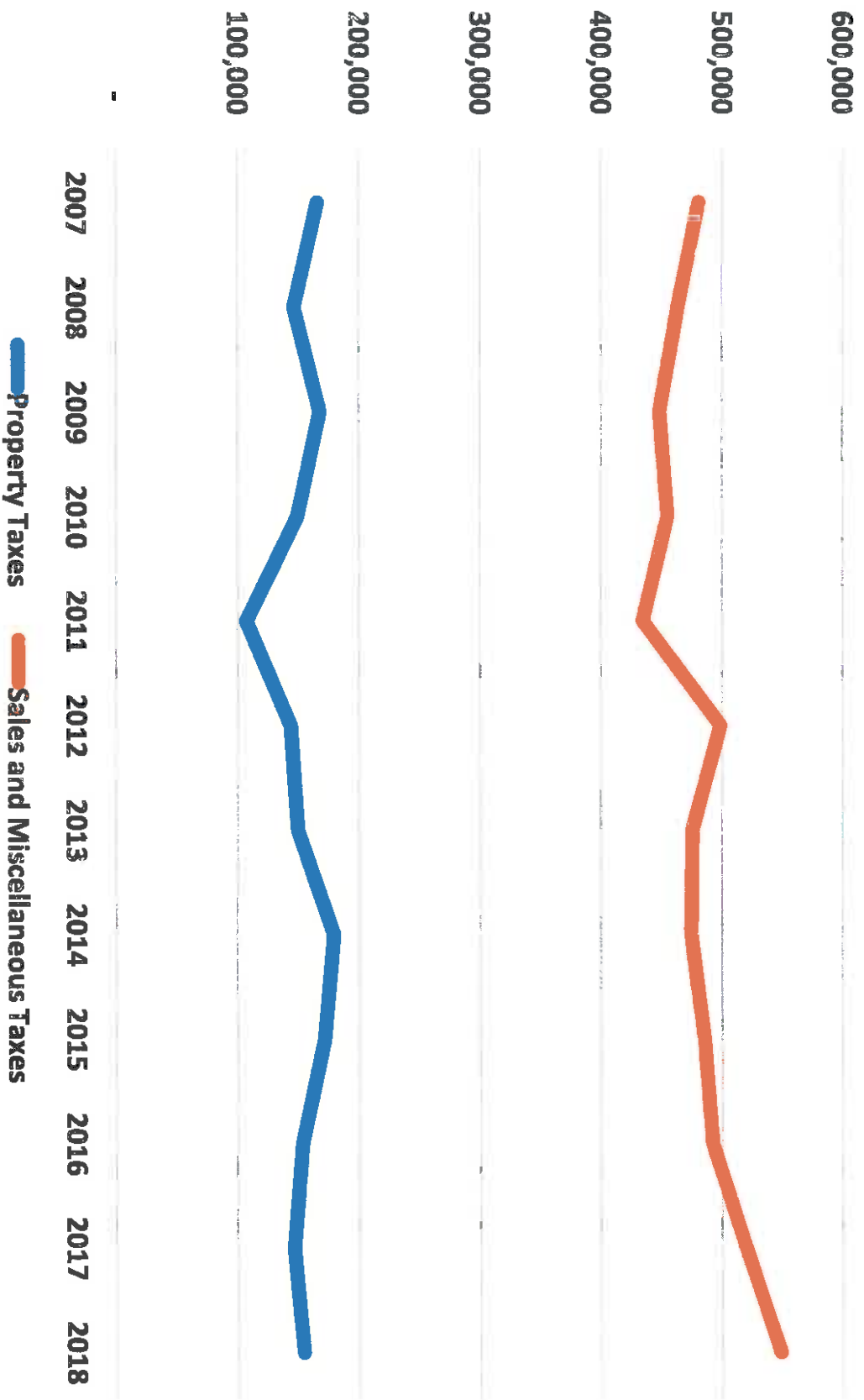
General Fund Expenditures



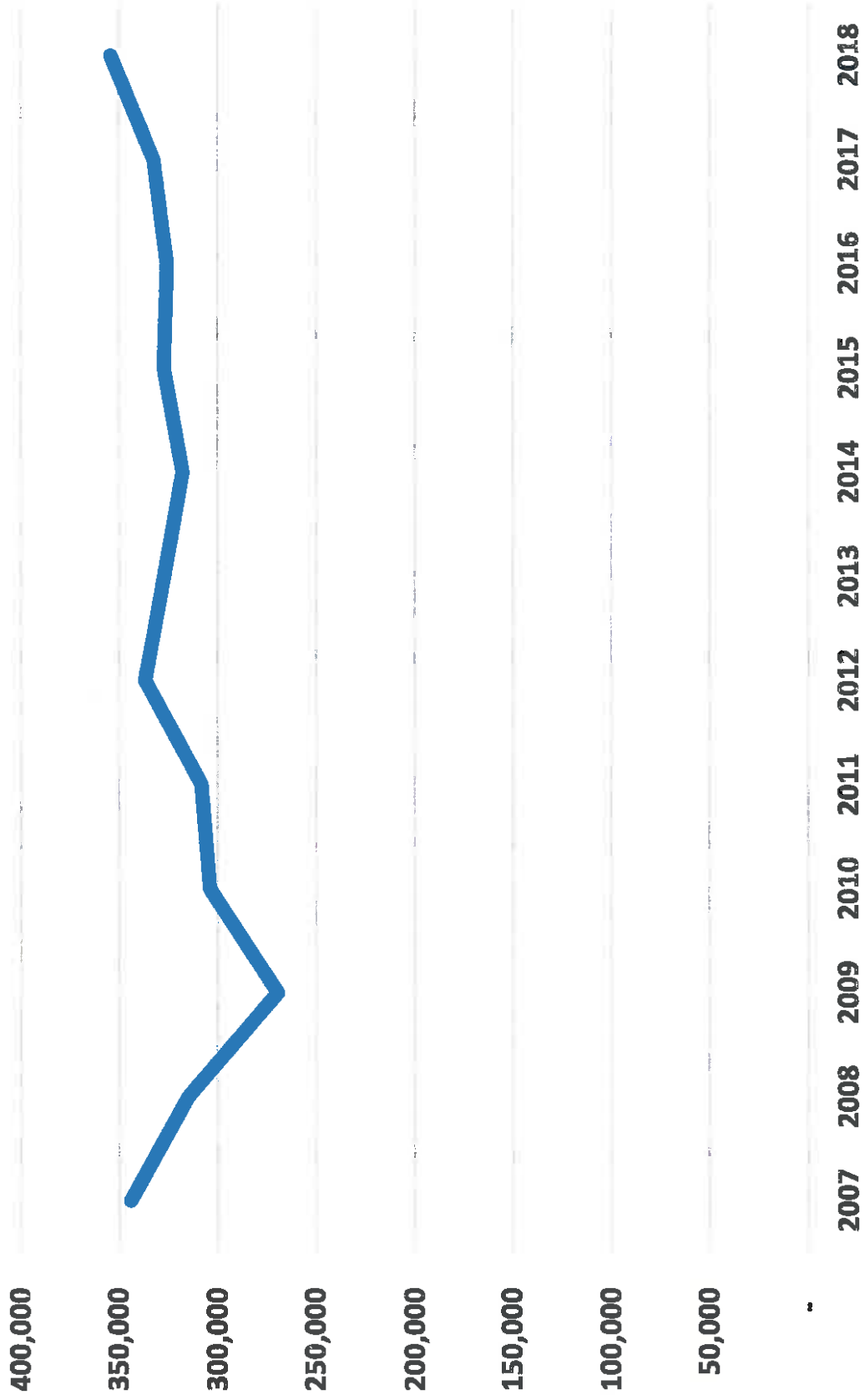
General Fund: Revenue vs. Expenditures



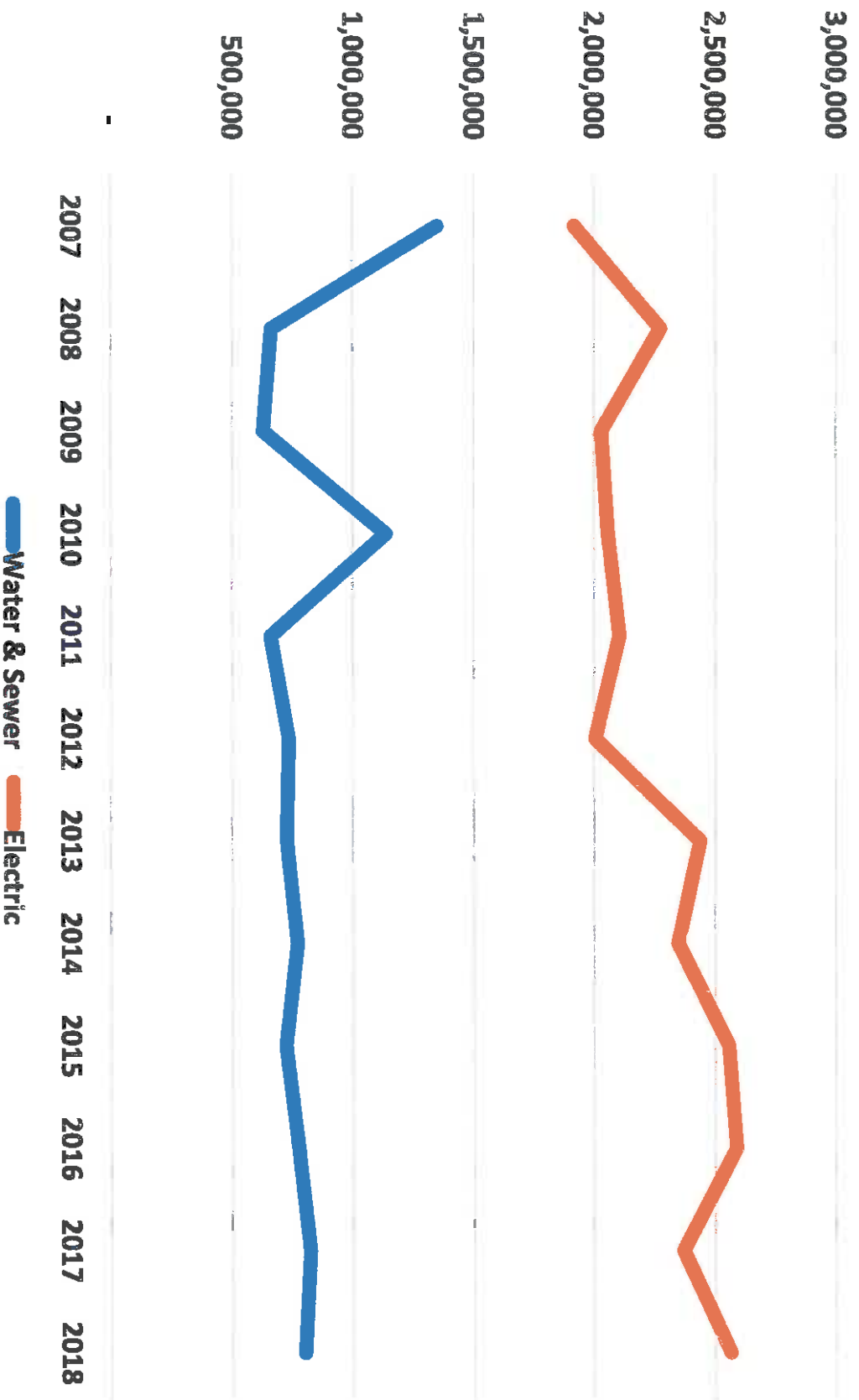
City of Oxford Tax Revenue



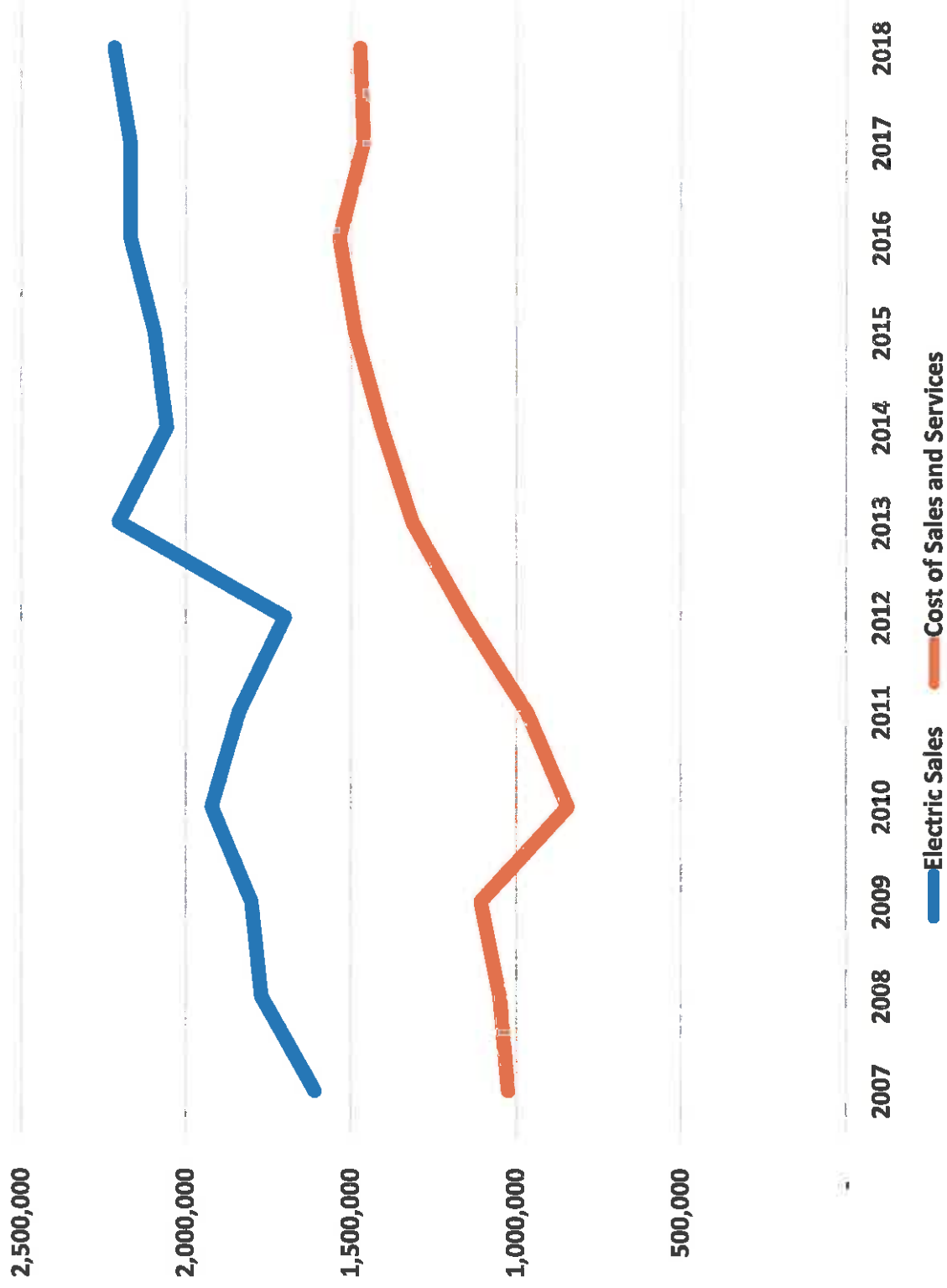
City of Oxford Revenue: Local Option Sales Tax



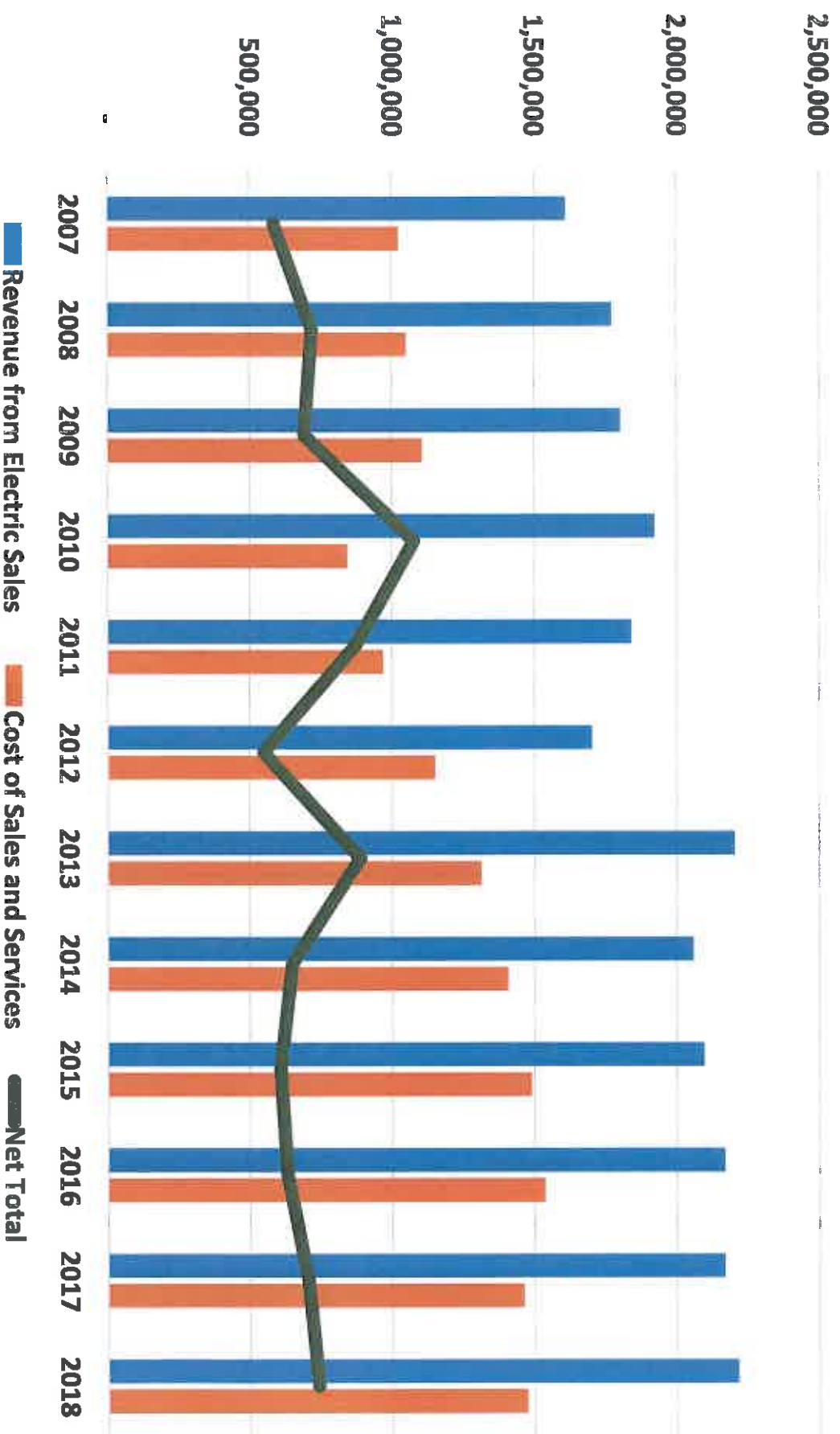
Water/Sewer Revenue vs. Electric Revenue



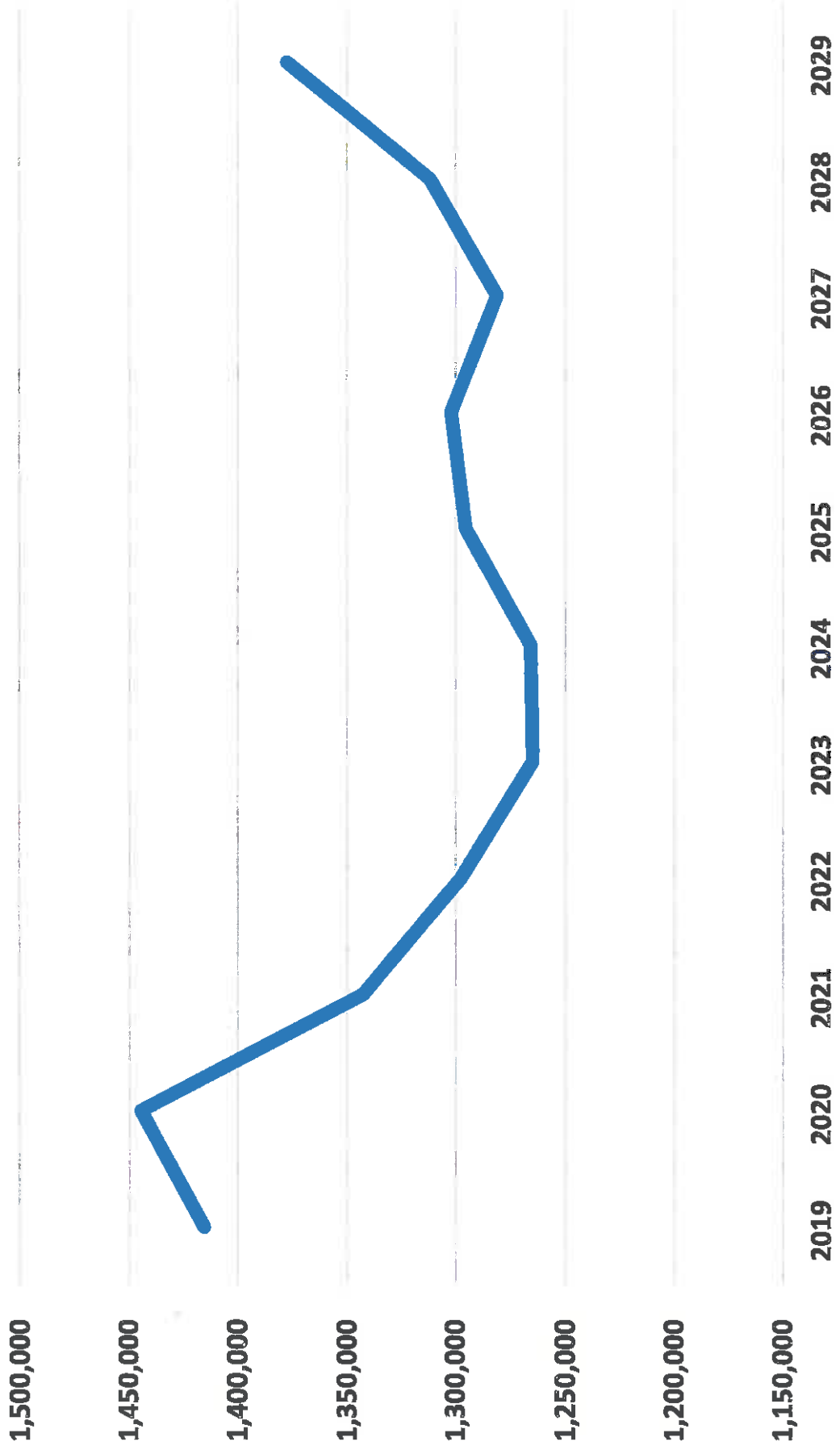
Revenue from Electric Sales vs. Cost of Electric Sales and Services



Net Total: Revenue from Electric Sales minus Cost of Sales and Services

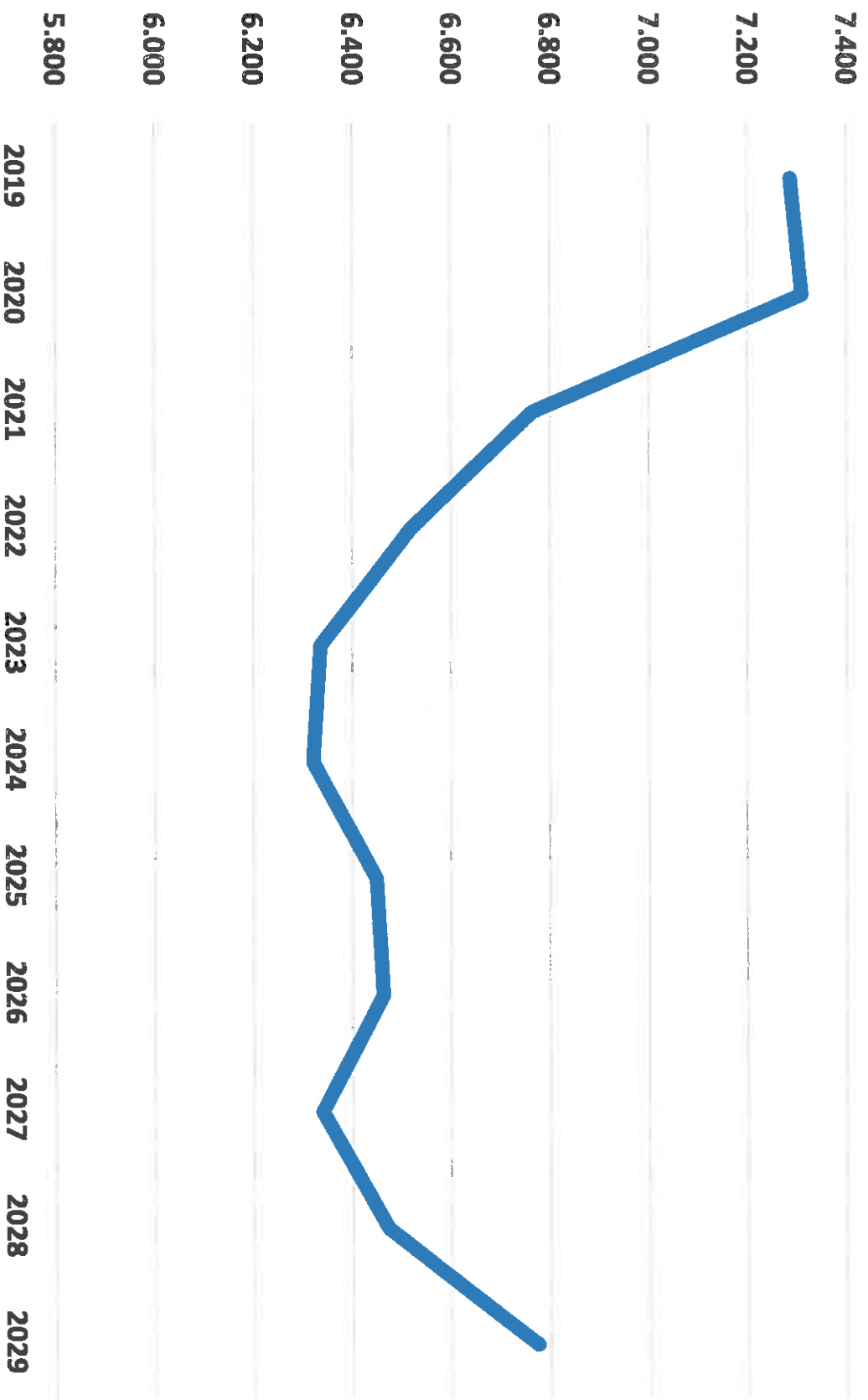


MEAG 10-Year Forecast: Oxford Electric Power Costs

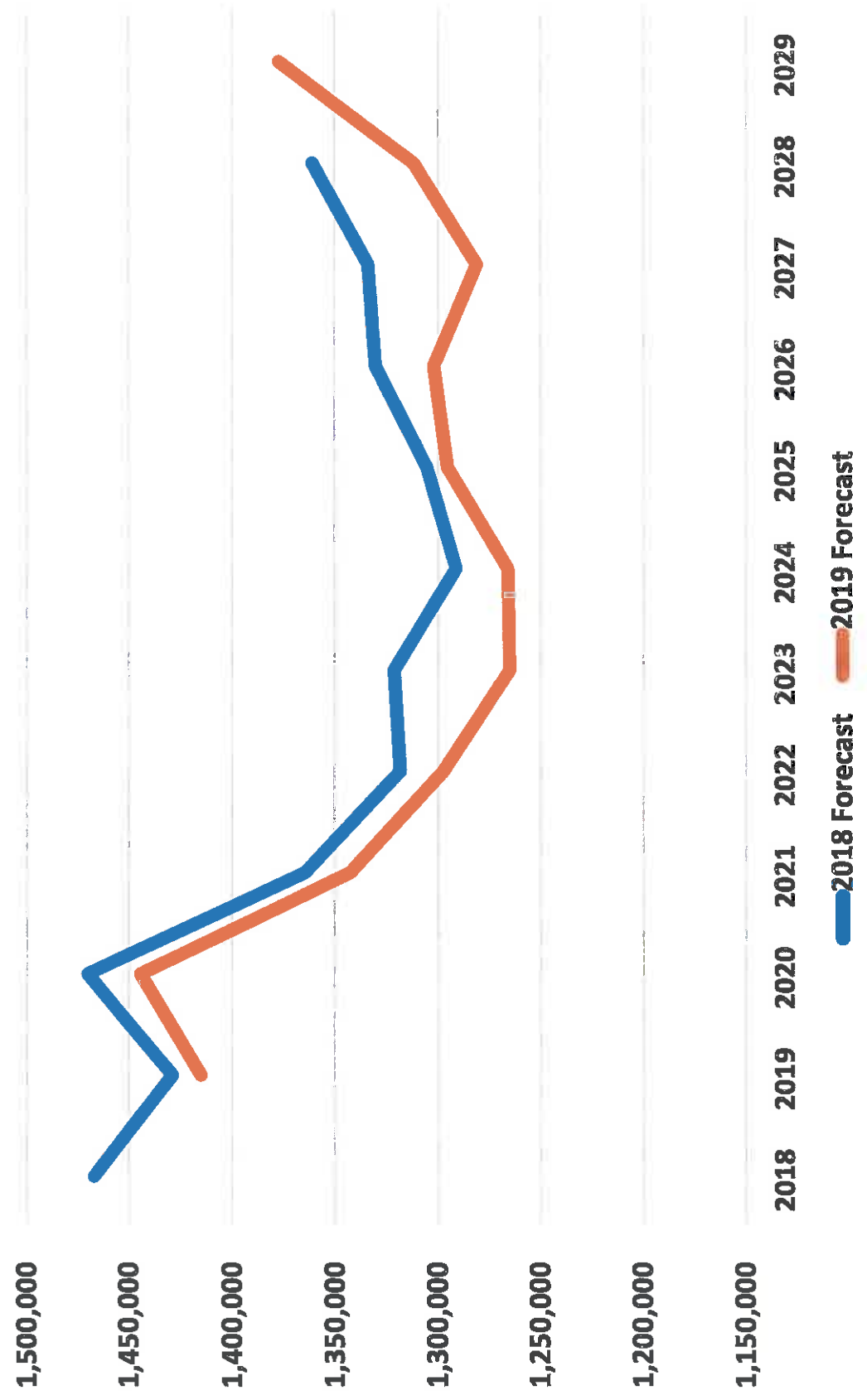


10.5% forecasted cost decrease over the next 5 years = \$149,037 less per year

10-Year Forecast: Cost per Kilo-Watt Hour



MEAG 10-Year Forecasts for Oxford Electric Costs





Oxford €/kWh Comparison

Please note that any projected over recovery of R&R funds have not been used to reduce Budgeted or Projected costs reflected in the graph.



Year	2019 Final Budget & 10 Year Forecast (€/kWh)	2018 Annual Meeting Forecast (€/kWh)
2019	7.29	7.24
2020	7.31	7.45
2021	6.76	6.85
2022	6.52	6.55
2023	6.34	6.64
2024	6.32	6.39
2025	6.45	6.57
2026	6.45	6.63
2027	6.34	6.80
2028	6.47	6.90
2029	6.77	-

Responses to ECG assertions

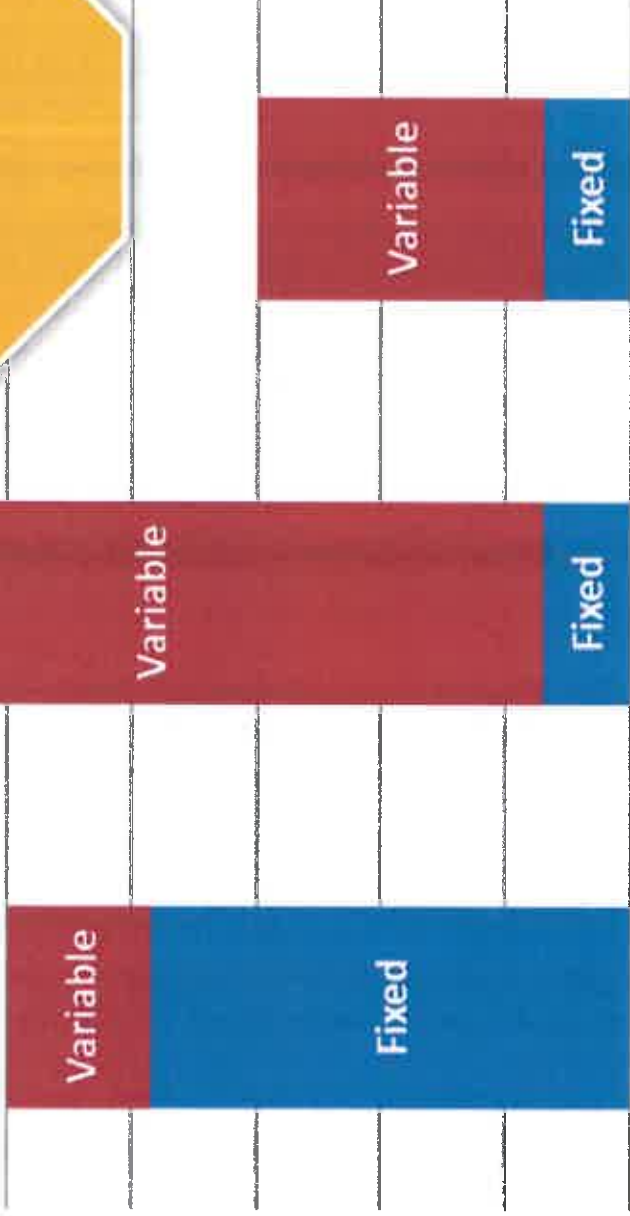
- **ECG: DG customers use less energy due to self-supply**
 - **Response: Yes, customers who invest in DG like solar roofs buy less energy from the city utility**
 - **Response: Customers who invest to make their homes more energy efficient also buy less energy from the city utility**
- **ECG: As DG customers' usage drops due to DG, City will not be able to sufficiently recoup fixed costs from DG customers**
 - **Response: Oxford's Electric Fund revenue averages \$583,158 more than expenditures, annually—a 37% margin!**
 - **Oxford more than recoups electric utility costs!**
 - **If nearly all customers installed typical solar-electric roofs, the lost revenue likely would be less than \$200,000 per year**

Responses to ECG assertions (cont.)

- **ECG:** Fixed costs not recovered from DG customers will be picked up by customers who do not have DG via higher rates and/or PCA
 - **Response:** Reduced revenue from DG customers will be about \$287 to \$320 per residential customer per year
 - **Response:** Oxford has margin to absorb reduced revenue
 - **Oxford can adjust utility rates or property tax rates if more revenue is needed**
- **ECG:** A cost-based balancing mechanism, like the standby capacity charge, is needed to prevent DG customers shifting costs to non-DG customers.
 - **Response:** DG customers are not shifting costs to others
 - **Reduced revenue from DG customers just means less excess revenue for the Electric Fund**

ECG says this is bad...

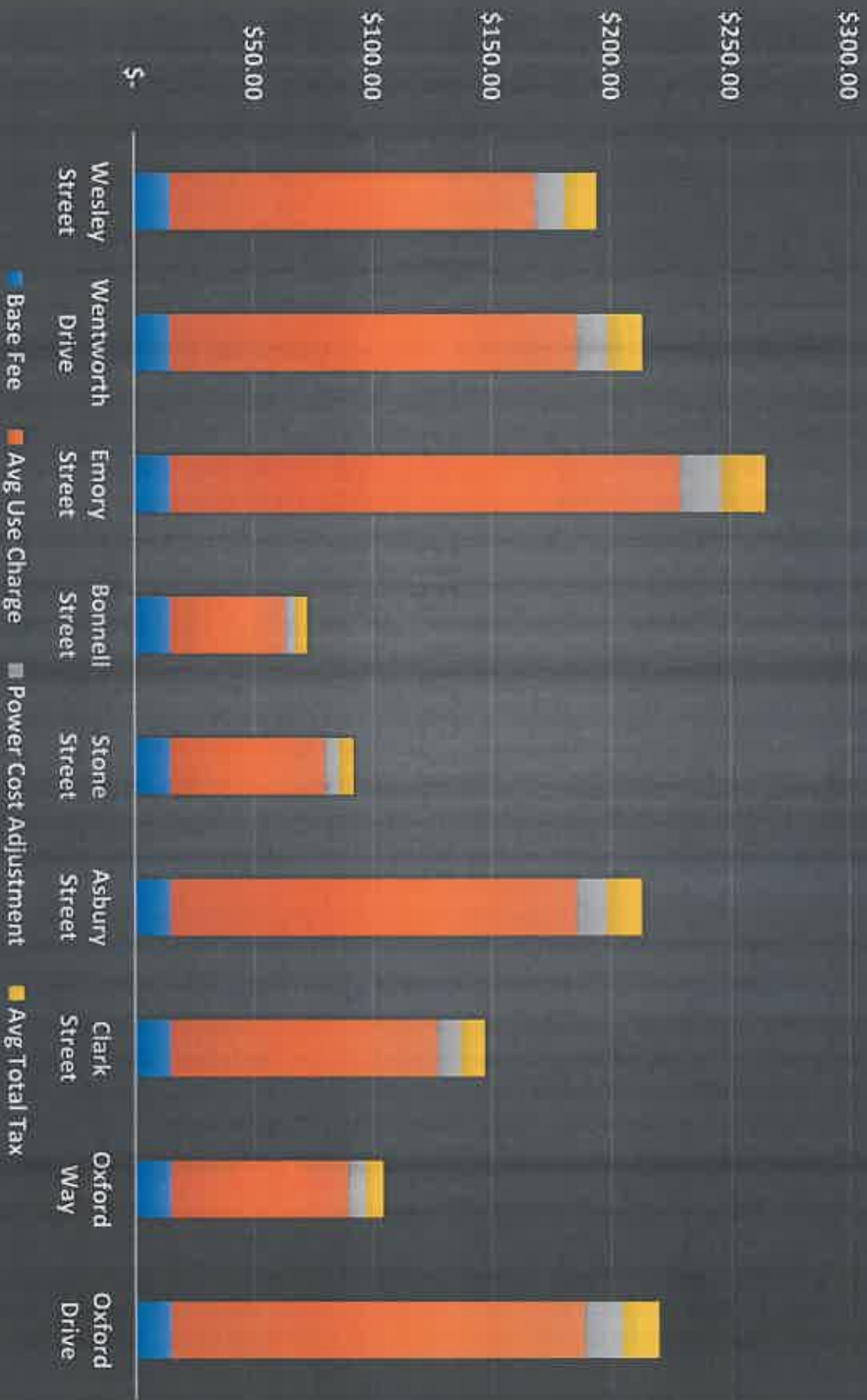
**MUST
AVOID**



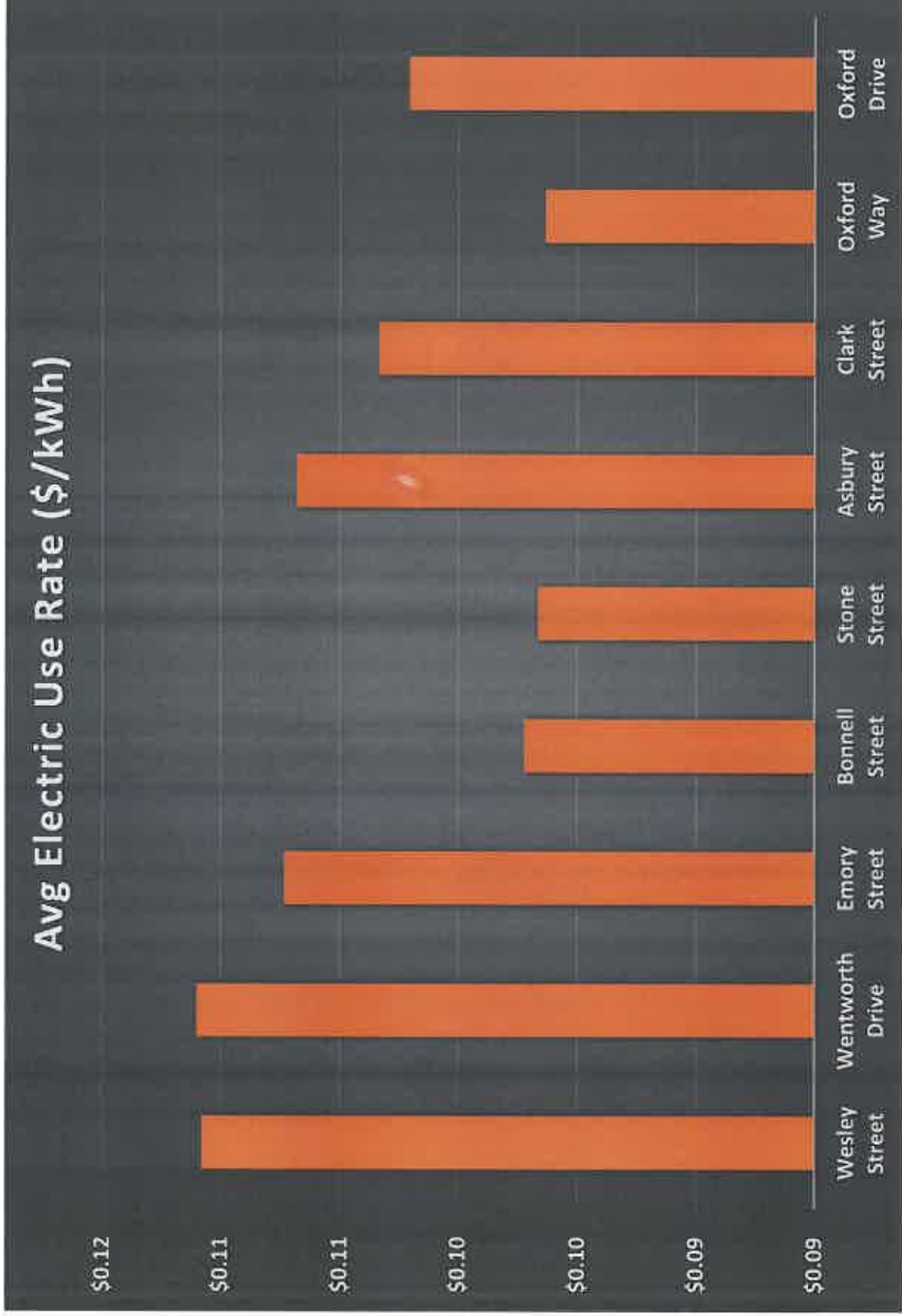
What Utility Pays Customer (non-DG) Customer (DG)

So is this bad as well...?

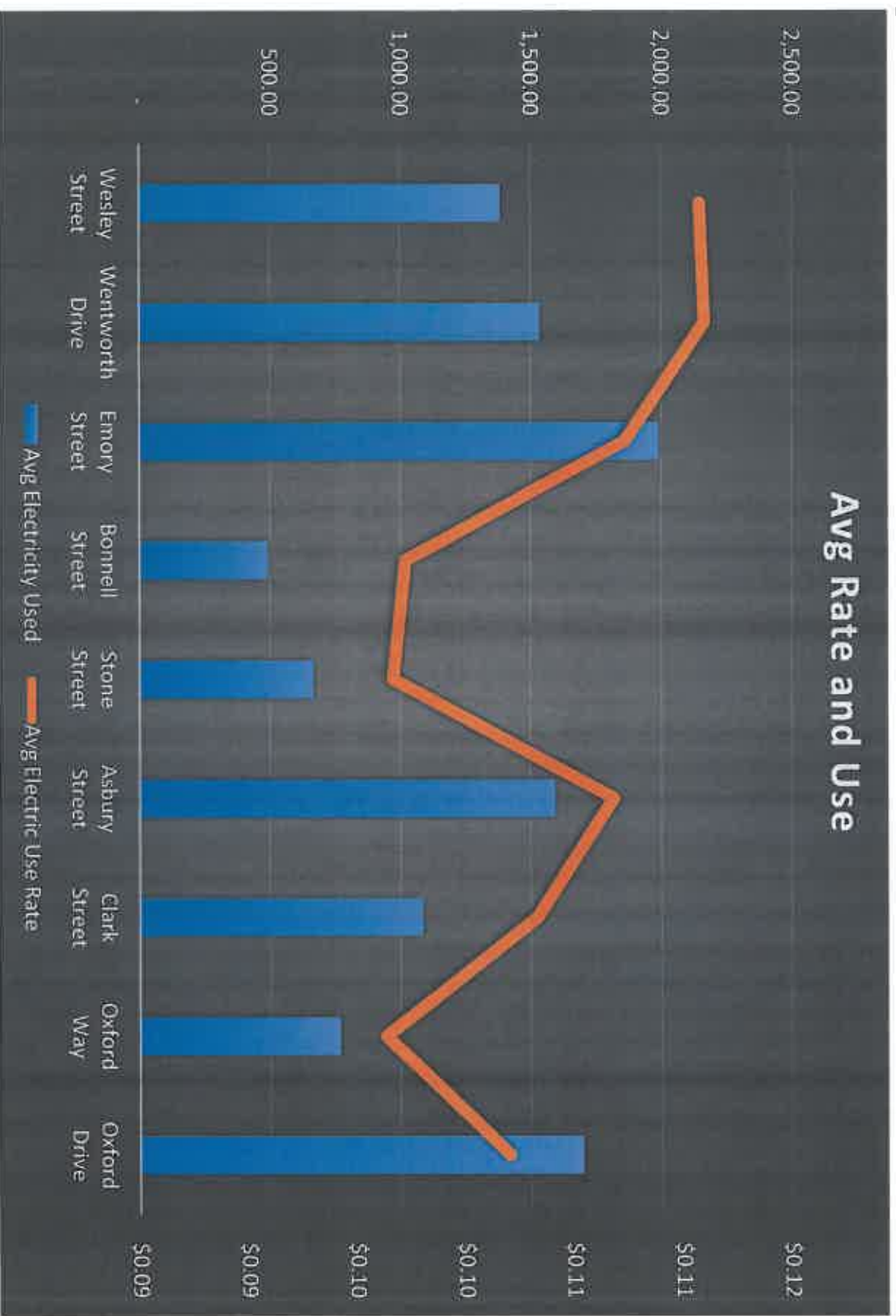
Average Electric Utility Bills



Customers pay different rates...



How much you pay depends on how much you use and when you use it



Responses to more ECG assertions

- **ECG:** Oxford's DG rider (i.e. the standby capacity charge) makes sure DG customers pay their appropriate share of fixed costs
 - **Response: What is an "appropriate share"?**
 - **With current rates, customers who use more pay more**
 - **Customers collectively pay 37% more than the service costs!**
- **ECG:** Incorporate capacity factor based on DG type to determine standby capacity charge
 - **Response: National Renewable Energy Laboratory estimates residential solar systems operate at an efficiency rate of 16%**
 - **ECG notes DG output varies by month: ranging 12.7 to 35.9%**
 - **Oxford's standby capacity charge is based on 100% of the DG's installed capacity rather than actual output**

Response to Proposed Revisions to DG Rider

- **Standby Capacity Charge:**
 - What is the cost the city is recouping?
 - We cannot claim a reduction in revenue as a cost
- **Monthly Meter Charge:**
 - What is the additional cost (to the city) of the meter?
 - DG customers pay to install meter and associated equipment
- **PV System Efficiency:**
 - Why use a capacity factor for utility-scale PV systems?
 - DG output varies by month—averaging 16% of capacity

Summary and Conclusions

- **There is no actual cost basis for the standby capacity charge or the monthly meter fee**
 - **No one has shown how distributed generation costs the city money**
 - **It is to offset revenue that is lost when customers buy less energy**
 - **Revenue is also lost when customers invest in energy conservation**
- **Customers pay more than their “fair share” of electric utility costs—fixed and variable**
 - **All customers pay the same base fee to cover electric utility costs**
 - **Oxford generates more than \$500,000 in surplus revenue from electricity**
 - **Customers pay more than the cost of the city’s electric utility**
 - **Electric revenue covers shortfalls in General Fund revenue**
- **Oxford’s DG standby capacity charge is discriminatory**

Summary and Conclusions (continued)

- **Oxford has a strong financial outlook**
 - Electric revenue continues to exceed electric utility costs
 - Electric power generation costs are forecasted to decrease
 - Property tax revenue has decreased over past 12 years
 - \$134,881 in 2007; \$95,908 in 2018 => 28.9% decrease
 - City could increase revenue through property taxes
- **Distributed generation with battery storage increases resilience**
 - Electric utility customers can experience several days without power after extreme weather events; DG with battery storage can help
 - Onsite power generation can help customers power critical loads like refrigerators and air conditioning
 - DG also can help smooth dramatic spikes in electric utility charges that can be disruptive to personal finances
- **Oxford should help customers reduce energy burden**



**SUPPORTING GREATNESS.
DEVELOPING OPPORTUNITIES.**

**City of Oxford
Distributed Generation Rider**

3.18.19

ATTACHMENT D



Agenda

- Overview of Current DG Rider
- Proposed Revisions

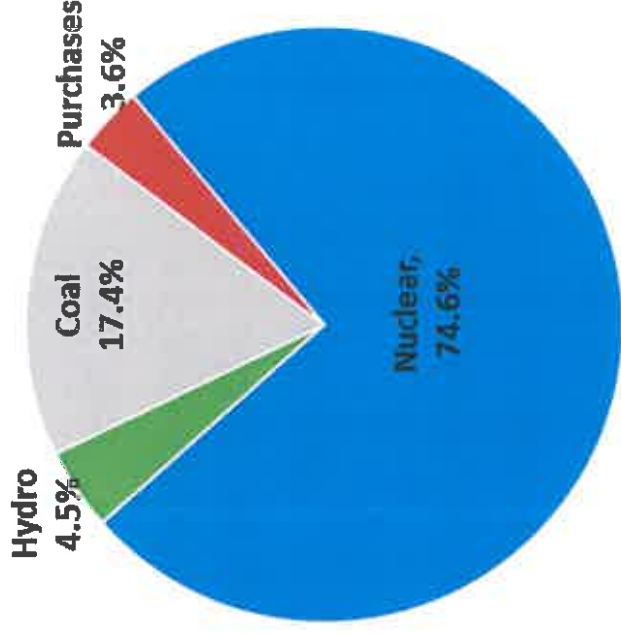
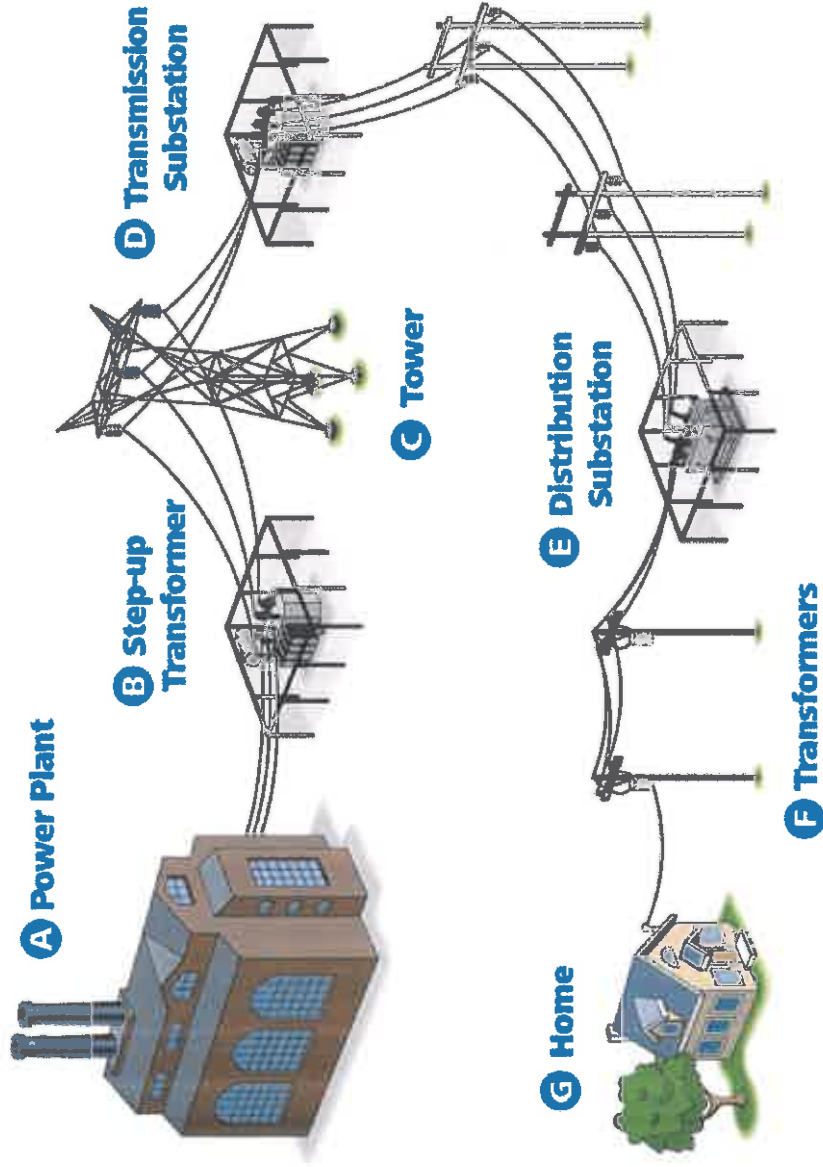
Overview of Current DG Rider



Current DG rider

- METERING CHARGE
 - \$2.50 per month for bi-directional; \$4.50 single-phase single directional; or \$11 poly-phase single directional
- STANDBY CAPACITY CHARGE (kW based on nameplate)
 - Residential \$11.15 per kW per month
 - Commercial Non-Demand \$12.86 per kW per month
 - Demand rates \$20.00 per kW per month
- CREDIT FOR ENERGY
 - Avoided Cost

From Power Plants to Homes

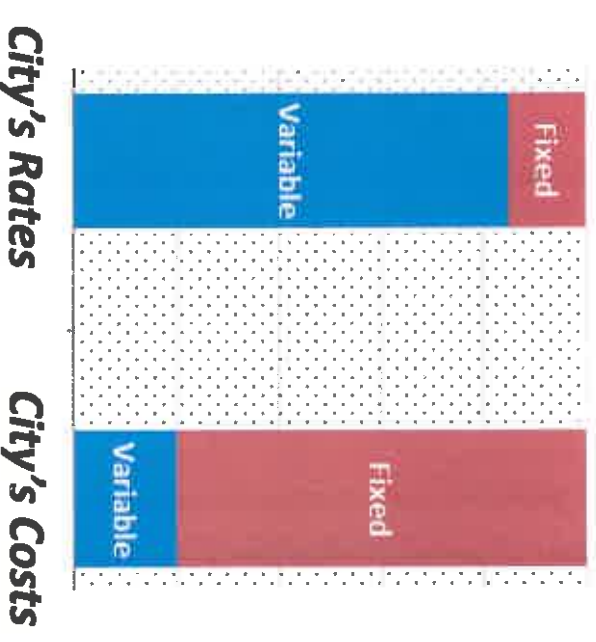


- ❑ Generation plants and the grids require large long-term capital investments.



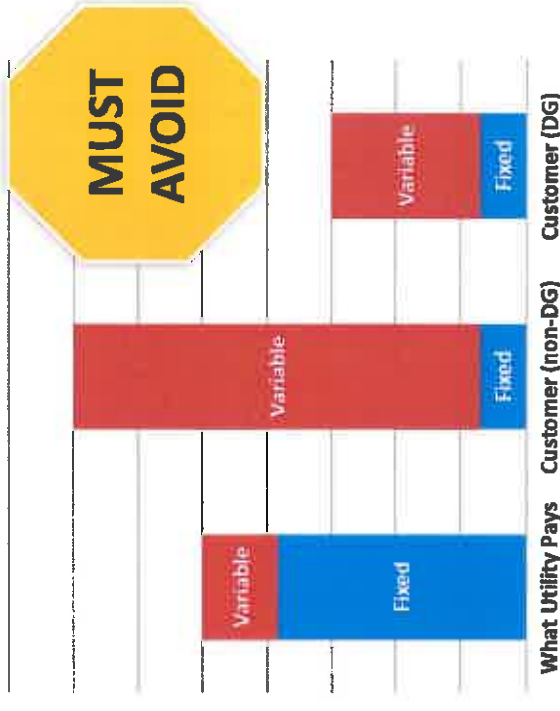
City's Costs and Electric Rates

- ❑ City's costs are primarily fixed
 - Fixed: 78%
 - There're additional fixed costs come from utility's electric department.
 - Variable: 22%
- ❑ City recovers both fixed and variable costs through the electric rates charged to customers
 - Fixed charges: ~15%
 - Variable charges: ~85%



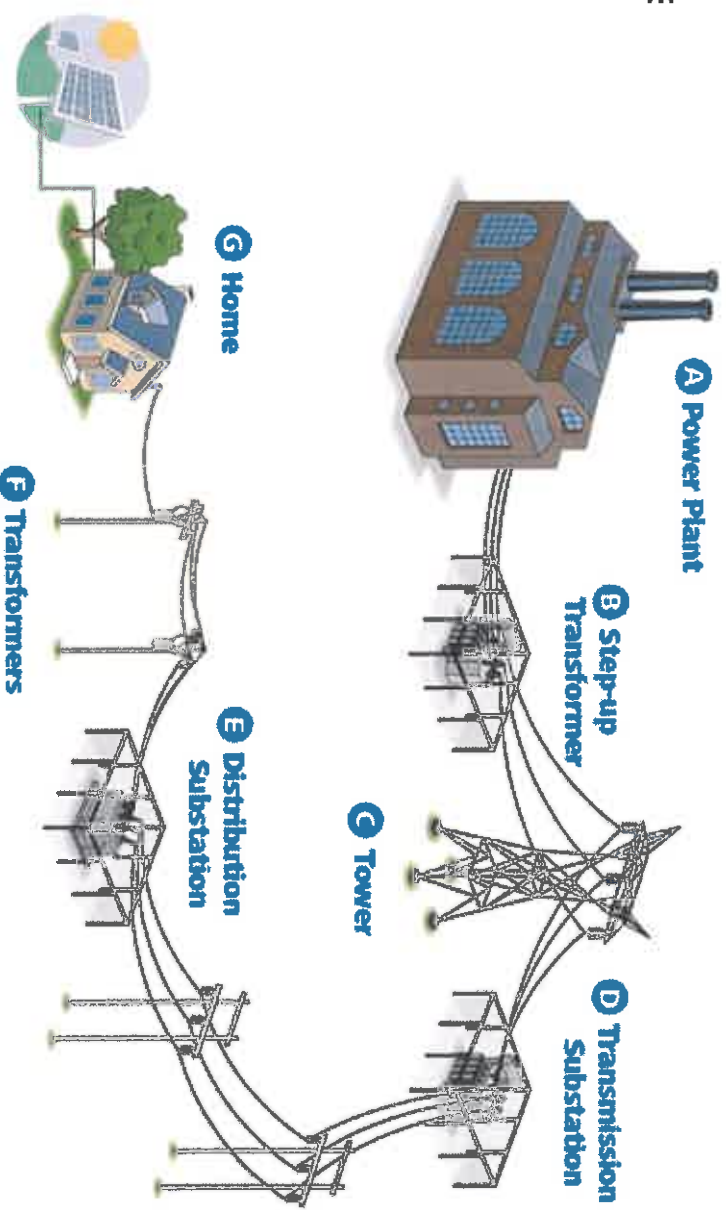
Impact of Distributed Generation (DG) on Recovering Costs

- ❑ DG customers use less energy due to self-supply
- ❑ As DG customer's usage drops due to DG, City will not be able to sufficiently recoup fixed costs from DG customers
- ❑ Without a cost-based balancing mechanism
 - Fixed costs not recovered from DG customers will be picked up by customers who do not have DG via higher rates and/or PCA
- ❑ A cost-based balancing mechanism is needed to prevent DG customers shifting costs to non-DG customers. This is the standby capacity charge.



From Power Plants to Homes with DG

- ❑ A kWh generated by DG customer means a kWh that power plants will not need to supply and transmit over the grid.
- ❑ However, fixed costs for A through F and City's electric department costs still exist to provide uninterrupted service when DG is unavailable
- ❑ DG rider enables DG customers to receive avoided-cost compensation for kWh's sell back to City
- ❑ DG rider makes sure DG customers pay their appropriate share of fixed costs.



Proposed Revisions to DG Rider



DG Rider: Capacity Factor

- Nameplate capacity is different than actual kW
 - Currently nameplate capacity is used in standby charge calculation
 - Nameplate capacity when used as-is assumes DG has 100% capacity factor
 - Real DG output varies by month – ranging from 12.7% to 35.9% (source: [EIA](#))

Period	Nuclear	Conventional Hydropower	Wind	Solar Photovoltaic	Solar Thermal	Landfill Gas and Municipal Solid Waste	Other Biomass Including Wood	Geothermal
Annual Factors								
2013	89.9%	38.9%	32.4%	NA	NA	68.9%	56.7%	73.6%
2014	91.7%	37.3%	34.0%	25.9%	19.8%	68.9%	58.9%	74.0%
2015	92.3%	35.9%	32.2%	25.9%	22.1%	68.7%	55.3%	74.3%
2016	92.3%	38.2%	34.5%	25.1%	22.2%	68.7%	55.6%	73.9%
2017	92.2%	43.1%	34.6%	25.7%	21.6%	68.0%	57.8%	74.0%
2018	92.6%	42.8%	37.4%	26.1%	23.6%	73.3%	49.3%	77.3%

- **Proposed Change**
 - Incorporate capacity factor based on DG type for standby charge calculation
 - Standby Charge = **% EIA Capacity Factor * \$/kW Standby Charge * Nameplate kW**



New DG Rider

- ❑ METERING CHARGE
 - \$2.50 per month for bi-directional; \$4.50 single-phase single directional; or \$11 poly-phase single directional

- ❑ STANDBY CHARGE (kW based on nameplate)
 - Residential \$14.46 per kW per month
 - Commercial Non-Demand \$13.81 per kW per month
 - Commercial Demand \$13.91 per kW per month
 - Commercial Demand Medium \$17.44 per kW per month

- EIA Capacity Factor = 26.1 %

Standby Charge \$ = % EIA Capacity Factor * \$/kW Standby Charge * Nameplate kW

- ❑ CREDIT FOR ENERGY
 - Avoided Cost

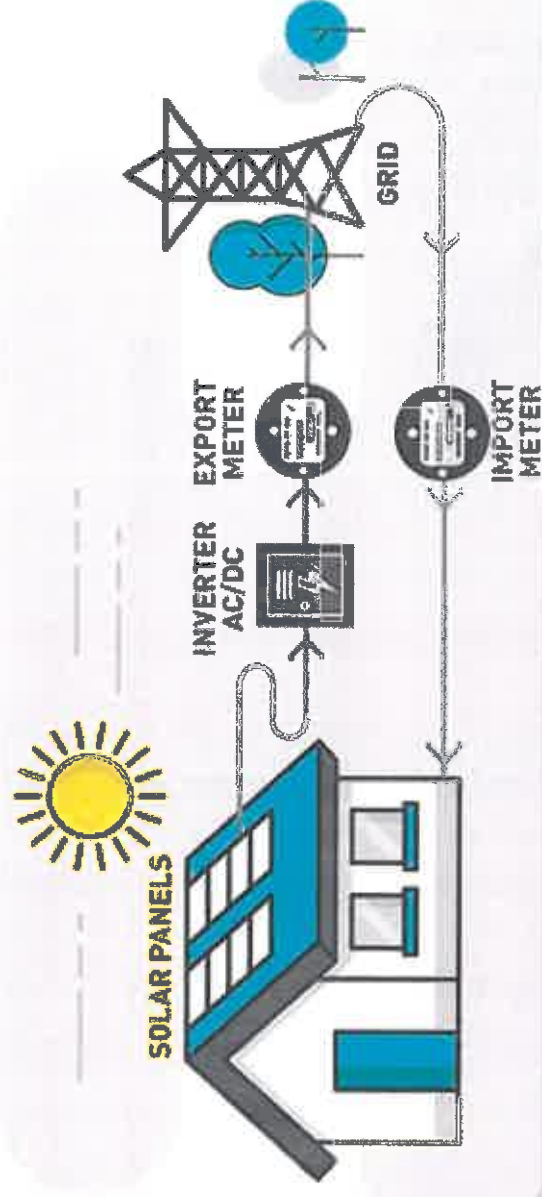


DG Rider Alternative: Buy-All, Sell-All

- ADMINISTRATIVE CHARGE
 - ≤ 5 kW nameplate: none
 - 10-100 kW nameplate: \$ ___/mo
 - Above 100 kW nameplate: \$ ___/mo
- NO STANDBY CHARGE
- CREDIT FOR ENERGY
 - Avoided cost based on hourly transactions

Buy-All, Sell-All

- ❑ DG customers buy all energy they need from City
 - Energy generated by DG does **not** offset customer's own usage
- ❑ DG customers sell all energy they generate to City
 - City then sell those energy on open market with hourly transactions.
- ❑ Customer's usage and retail revenue are not affected by DG output; thus no cost-shifting from DG to Non-DG customers.
- ❑ Requirement:
 - A Separate meter for DG. Customer to pay for meter and related hardware costs.
 - Hourly transaction introduce complexity in billing. May require an Administrative Charge.



Contact

Chau Nguyen, CEM, CDSM

director, analytical services

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- f 770.956.1909
- e cnguyen@ecoga.org

Electric Cities of Georgia, Inc.
1470 Riveredge Parkway NW | Atlanta, GA 30328
www.ecoga.org

**CONSECUTIVE WATER SYSTEM
INTERGOVERNMENTAL AGREEMENT**

THIS CONSECUTIVE WATER SYSTEM INTERGOVERNMENTAL AGREEMENT (“IGA”) is by and between Newton County, Georgia, (“Newton County” or “the County”) a political subdivision of the State of Georgia acting by and through the Board of Commissioners of Newton County, the Newton County Water and Sewerage Authority (“WSA”) a body corporate and politic of the State of Georgia acting by and through its Board of Directors, and the City of Covington, Georgia (“Covington”), the City of Mansfield, Georgia (“Mansfield”), the City of Newborn, Georgia (“Newborn”), the City of Oxford, Georgia (“Oxford”), and the City of Porterdale, Georgia (“Porterdale”) (collectively, “the Cities”), each a municipal corporation of the State of Georgia acting by and through its Mayor and City Council.

RECITALS:

WHEREAS, the County operates certain water treatment facilities, including the Cornish Creek Water Treatment Facility and the Williams Street Water Treatment Facility (collectively, the “Treatment Facilities”) (Parent System ID#2170097 Lab J029);

WHEREAS, the WSA and the Cities each operate water distribution systems that are directly or indirectly connected to the Treatment Facilities and that receive treated water from the Treatment Facilities, each individual water distribution system being identified as follows: WSA ID# 2170004; the City of Covington ID# 2170001; City of Mansfield ID# 2170002; City of Newborn ID# 2170003; City of Oxford ID# 2170020; City of Porterdale ID# 2170014 (collectively, the “Distribution Systems” and together with the Treatment Facilities, the “Consecutive System”);

WHEREAS, pursuant to Article IX, Section III, Paragraph I of the Georgia Constitution, counties, cities and public authorities may enter into intergovernmental agreements for the provision of services and the joint or separate use of facilities and equipment, and each of the parties to this Agreement is authorized by law to provide for the development, storage, treatment, purification, and distribution of water;

WHEREAS, in August 1994, the parties entered into a 25-year Consecutive System Agreement, and the parties desire to renew the essential terms of that agreement with certain additions and clarifications as provided below;

WHEREAS, in December 1996, the County and Covington entered into a Water Supply Agreement and, to the extent, if any, that their agreement remains in force, the County and Covington desire to supersede that agreement with the water supply and price terms set forth below;

WHEREAS, in December 1996, the County and the WSA entered into a Water Supply Agreement, as subsequently amended and extended through July 1, 2024 by amendments dated May 2004 and June 2004, and the County and the WSA desire to supersede that agreement with the water supply and price terms set forth below;

NOW THEREFORE, in consideration of the mutual benefits to the parties and all of the citizens they represent, and for other good and valuable consideration as set forth below, the sufficiency of which is hereby acknowledged, the parties do agree to the following terms:

1. **Incorporation of Recitals.** The Recitals set forth above are hereby incorporated in and made part of this IGA by this reference.
2. **Term and Termination.** This Agreement shall come into effect on _____, 20____ (the "Effective Date"), shall have an initial term of 10 years, and shall automatically renew for additional consecutive 10-year terms upon expiration of the preceding term. Any party may opt out of the renewal of the term by providing notice to the other parties at least six months before the end of the then-current term. Withdrawal shall not terminate this Agreement as to the remaining parties.
3. **Previous Agreements Superseded.**
 - a. Upon the Effective Date, the parties' previous Consecutive System Agreement signed in 1994 shall be deemed terminated and fully superseded by this Agreement.
 - b. Upon the Effective Date, the Water Supply Agreement between the County and Covington, including amendments thereto (if any) shall be deemed terminated and fully superseded by this Agreement.
 - c. Upon the Effective Date, the Water Supply Agreement between the County and WSA, including amendments thereto (if any) shall be deemed terminated and fully superseded by this Agreement.
4. **Points of Interconnection and Testing Locations.** A diagram of the Consecutive System, showing the location of the various points of interconnection between the Treatment Facilities and each of the Distribution Systems, as well as all locations in the Consecutive System where water quality testing may be performed by the County, is attached to this Agreement as Exhibit A. For purposes of establishing the rights and duties of the parties under this Agreement, this diagram will serve to demonstrate the physical boundaries where one party's system begins and another party's system ends. No modification to the actual infrastructure or points of interconnection in the field will terminate this Agreement or render this Agreement invalid; provided, however, that the diagram attached as Exhibit A (as may be amended in the future) shall be presumed definitive unless shown otherwise by clear evidence.
5. **Meeting Equipment and Pressure.** At each point of interconnection within the Consecutive System, the County shall install, maintain, and calibrate a flow meter.
6. **Water Treatment.**
 - a. The County shall treat the water it supplies to the Distribution Systems in accordance with all applicable federal and state standards and requirements. This Agreement does not require the County to treat water to a standard more stringent than required by law,

and the County shall retain full discretion in the means and methods of treatment.

- b. The County is responsible for providing water that complies with all legal standards as of the point the water exits the Treatment Facilities. The Cities and the WSA retain the responsibility for the quality of water received by their respective customers, and the City and WSA remain responsible for additional treatment, if necessary, to treat water that degrades in quality during passage through the Distribution Systems.
- c. No party may receive into any Distribution System water originating from a source other than the Treatment Facilities without first notifying the other parties. The County will have no responsibility under this Agreement to treat water from any alternative source.
- d. The County will retain discretion in operating the Treatment Facilities, and the discretion to modify, expand, or decommission Treatment Facilities as reasonably appropriate to efficiently and economically supply water to the parties. The parties specifically contemplate that the Williams Street Water Treatment Facility may be decommissioned and replaced with additional flow from the Cornish Creek Water Treatment Facility. Nothing in this paragraph will supersede any rights of Covington, established in separate contracts between the County and Covington, pertaining to the Williams Street Water Treatment Facility.

7. Water Testing and Reporting.

- a. The County shall be solely responsible for all water quality monitoring and reporting required by law throughout the entire Consecutive System. The County's responsibilities encompass all monitoring and reporting required by law, including the: Revised Total Coliform Rule; Surface Water Treatment Rule (SWTR); Groundwater Rule; Stage 1 and Stage 2 Disinfectants and Disinfection Byproducts Rules (D/DBP Rule); Radionuclides Rule; Lead and Copper Rule; Inorganics and Organics (Phase II/V) Rule; Arsenic Rule; Fluoride Rule; and any other requirements of the federal Safe Drinking Water Act and the Georgia Rules for Safe Drinking Water.
- b. This Agreement shall not require the County to test more frequently or more stringently than required by law, and the County shall retain full discretion in the means and methods of testing, provided the testing complies with applicable legal standards and does not unduly interfere with the other parties' operations.
- c. For purposes of carrying out its testing responsibilities, the County may access the Consecutive System at the various locations shown on Exhibit A. The County may access such locations at any time with no advance notice, and by this Agreement the Cities and the WSA parties hereby grant the County a right of access with vehicles and equipment to all testing locations shown on Exhibit A.
- d. The County's responsibility for water quality monitoring and reporting will not make the County responsible for any noncompliance found in the results of such monitoring, other than noncompliance attributable to the County.

8. Maintenance of Systems and Responsibility for Legal Compliance.

- a. Each party shall be solely responsible for proper operation, maintenance and repair of its individual portion of the Consecutive System, including taps, repair, flushing and general upkeep, and customer service requirements including meter reading and upkeep of the meter system. Except as to duties expressly assigned to another party by this Agreement, each party is responsible for keeping its portion of the Consecutive System in compliance with all applicable laws, including water conservation requirements.
- b. Each party shall notify all other parties as soon as it knows or has a basis to reasonably suspect that water anywhere in the Consecutive System fails state or federal quality standards (hereinafter, a "Water Quality Problem").
- c. Based on testing and analysis of the source of the Water Quality Problem, the party(ies) responsible shall pay any and all penalties and fines issued. If testing demonstrates that water within one party's system is noncompliant, but water concurrently supplied to that party's system is in compliance, there shall be a presumption of responsibility on the part of the party operating the system where the noncompliance is observed.
- d. Water Quality Problems may trigger certain legally-required public notification requirements. The County will be responsible for issuing the required public notification when the Water Quality Problem originates from the Treatment Facilities. When the Water Quality Problem is localized to one or more Distribution Systems, the impacted parties will be responsible for providing notice in their respective service areas.

9. County as Liaison to the EPD and EPA. The County will be the liaison to the Georgia Department of Natural Resources Environmental Protection Division (EPD) and the United States EPA (EPA) on behalf of all of the parties. In this capacity, the County will be responsible for providing proof of public notification in response to any Water Quality Problem (if required by law), communications regarding sampling and testing results, and collection and submittal to the EPD and EPA of penalties and fines.

10. Payment for Water Supplied

- a. The WSA and each City purchasing water from the County shall pay for potable water based upon the actual quantity of water taken multiplied by an in-county uniform rate to be set periodically by resolution of the Newton County Board of Commissioners.
- b. In the event the WSA or a City disputes the accuracy of the meter reading associated with its bill, it shall notify the County in writing within thirty (30) days of receipt of the invoice; all meter readings not disputed within thirty (30) days will be considered final and not subject to dispute. For purposes of adjusting for any demonstrated meter inaccuracy, the amount billed for any period of inaccuracy will be the average of the monthly water flow readings immediately before and after the period of inaccuracy, times the number of months in which the inaccuracy persisted. If significant conditions exist which would cause this calculation to be unreasonable (e.g., significant dry weather event occurring in month that meter reading is considered accurate) or if the

inaccuracy is minor (less than 5%), the County and the respective customer can mutually agree to another method of estimating the amount of water flow for billing purposes. All rates, fees and charges for service will be applicable to the adjusted water sales.

- c. The County shall have discretion of when to set and adjust the uniform in-county rate, provided that: the County shall formally adopt or adjust a rate schedule at least once every five years; the WSA and each City shall receive at least ten (10) days prior written notice of any meeting called by the County for the purpose of setting a rate; and the WSA and each City shall be entitled to send a representative to attend any such meeting and participate during the comment phase of the meeting. Any new rate shall take effect no fewer than 30 calendar days after the date of adoption.
- d. The County shall have discretion in determining the in-county rate, subject to the limitations below. The County may not:
 - Charge a non-uniform base rate to the WSA and Cities (however, the County reserves the right to add charges to the base rate to reflect any costs attributable to the special needs of a particular in-county party).
 - Use water revenues in a manner inconsistent with the treatment of the County system as an enterprise fund. The County may use water revenue only for water-related purposes and not as a source of general funds (the County may temporarily transfer money between its water fund and its other funds for convenience, but shall keep accounting records demonstrating no net transfer of water revenue to other County funds).

The rate specifically may include (without limitation):

- Revenues sufficient to finance water supply and treatment-related capital additions, improvements, replacements and renewal of capital facilities, including the payment of debt service.
- Revenues necessary to comply with any covenants made in connection with the issuance of revenue bonds or other debt used to finance the County's water production, storage and treatment system.
- Revenues sufficient to operate, maintain, repair, manage and administer the County water system, including all staff salaries, benefits and overhead.
- Revenues sufficient for the maintenance of funds and investments necessary for the prudent operation of the County water system, including revenues necessary to maintain the integrity of the County water system's financial accounts and a reasonable contingency reserve.
- An appropriate adjustment for revenue to be generated by anticipated out-of-county water sales.
- A price index or escalator feature to automatically adjust for inflation and other increasing cost factors, to avoid the formalities of setting a new rate with each adjustment.

11. **Wheeling Charges.** To the extent any party transmits treated water through its Distribution System intended for another party or non-party governmental recipient of water produced by the Treatment Facilities, the party accommodating such transmission through its infrastructure shall not charge a pass-through or “wheeling” charge. However, no party shall be required to reduce its own share of water received from the Treatment Facilities in order to accommodate flow intended for a downstream recipient. To the extent a Distribution System must be expanded to accommodate the combined flow required by a downstream recipient and the owner of the Distribution System, the downstream recipient shall be responsible for the cost of constructing new or expanded water mains within the Distribution System.
12. **Water Capacity Requirements.** The County desires to fully satisfy the water quantity requirements of the Cities and the WSA, which may include expanding the County’s treatment capacity and permitting authorization as necessary to meet demand. Each year during the Term of this Agreement, each of the Cities and the WSA shall individually provide the County with a five-year and ten-year projected estimate of its own water demand. The Cities and the WSA shall also notify the County as soon as reasonably possible regarding anticipated major new sources of demand.
13. **Special Water Supply Covenants**
- a. Throughout the term of this Agreement, the County shall serve as the exclusive provider of potable water to the WSA and the Cities. Subject to the notice and negotiation requirements of this section, the County shall be obligated to furnish all treated water requirements of the WSA and Cities’ respective water systems.
- b. For reference, during calendar year 2018:
- the WSA’s use of water was: _____ MGD (maximum day); _____ MGD (monthly average in highest month); and _____ MGD (calendar year);
 - Covington’s use of water was: _____ MGD (maximum day); _____ MGD (monthly average in highest month); and _____ MGD (calendar year);
 - Mansfield’s use of water was: _____ MGD (maximum day); _____ MGD (monthly average in highest month); and _____ MGD (calendar year).
 - Newborn’s use of water was: _____ MGD (maximum day); _____ MGD (monthly average in highest month); and _____ MGD (calendar year).
 - Oxford’s use of water was: _____ MGD (maximum day); _____ MGD (monthly average in highest month); and _____ MGD (calendar year).
 - Porterdale’s use of water was: _____ MGD (maximum day); _____ MGD (monthly average in highest month); and _____ MGD (calendar year).

In addition to the requirements of Section 12, as a condition of the County's guarantee of water supply, each supplied party must notify the County at least one year in advance of the day, month, or year (as applicable) in which that supplied party will begin to exceed by 10% or greater the baseline quantities set forth above. Upon receiving such written notice, the County will have ninety (90) days within which to notify the supplied party whether the increased demand, or a portion thereof, can be met by the date requested. If the County cannot meet the requested demand, the supplied party shall be free to negotiate its purchase, from an outside supplier, of the amount by which its additional demand exceeds the amount of water available from the County plus an additional 1.0 MGD; provided, however, that the supplied party will remain obligated hereunder to purchase all additional demands of water exclusively from the County for the duration of this Agreement if the County can supply the requested demand in a timely manner. The parties agree to cooperate in projecting a timetable of future water demands anticipated to be placed on the County water system, so as to prevent if possible any disruption of the availability of County-supplied water.

14. **Cooperation; Interruption of Service.** In the interest of enhancing the public health and welfare within their shared community, the parties agree to cooperate in every reasonable way to assist one another in avoiding, identifying, repairing, and mitigating the harm caused by equipment failures, pressure losses, leaks, power failures and other situations that cause water service interruptions or Water Quality Problems. It is understood that occasional failures of equipment, pressure losses, leaks, power failures and other situations may render it impractical or impossible for service to be continued or for reasonable water flow to be maintained until the cause of the interruption can be remedied or repaired. Should such an interruption or decrease in water flow occur, the WSA/Cities shall be foreclosed from any action against the County and shall release and to the extent allowed by law, indemnify the County and its officers and employees harmless, from any losses, damages, expenses, legal costs or attorney's fees incurred from any action or claim by one or more users or customers of the WSA/Cities (as applicable) relating to such interruption or decrease in water flow. Nothing herein shall require indemnification of the County for any acts of gross negligence or intentional acts of the County or any of its officers or employees.
15. **Force Majeure.** In case by reason of force majeure either party hereto shall be rendered unable wholly, or in part, to carry out its obligations under this Agreement, then if such party shall give notice and full particulars of such force majeure in writing to the other party within a reasonable time after occurrence of the event or cause relied on, the obligation of the party giving such notice, so far as it is affected by such force majeure, shall be suspended during the continuance of the inability then claimed, but for no longer period, and any such party shall endeavor to remove or overcome such inability with all reasonable dispatch. The term "force majeure" as employed herein, shall mean any cause beyond a party's reasonable control, including acts of God, strikes, lockouts, or other industrial disturbances, acts of a public enemy, orders of any kind of the Government of the United States or the State of Georgia or any civil or military authority, insurrections, riots, epidemics, landslides, lightning, earthquakes, fires, hurricanes, storms, floods, washouts, and droughts or other partial or entire failure of water supply. Should the County's ability to produce water be materially reduced by reason of force majeure, then the County shall prorate the water available to it between its customers on the basis of their relative water purchases from the

County during the preceding year and the County shall not be obligated hereby to deliver to the Authority any water in excess of its share under such proration. The parties acknowledge that the County has entered into, and may enter into, water supply contracts with out-of-county customers. The County agrees that it and its engineers will use their best efforts, when making contracts with out-of-county customers, to have an adequate safety factor built into the County water system to insure no interruption of service to in-county customers.

16. E-Verify and Title VI. The parties agree that any contracts let to fulfill the requirements of this Agreement shall contain all required E-verify and Title VI requirements under applicable law.
17. Severability. If any portion of this Agreement shall be held to be invalid, illegal, void or otherwise unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court of competent jurisdiction finds that any provision of this Agreement is invalid or unenforceable but that, by limiting such provision, it would become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.
18. Governing Law, Disputes and Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of Georgia. Any action or suit related to this Agreement shall be brought in the Superior Court of Newton County, Georgia, or the U.S. District Court for the Northern District of Georgia, and the parties hereby submit to the jurisdiction and venue of such court.
19. Entire Agreement. This Agreement embodies and sets forth all the provisions, agreements and understandings between the parties and supersedes all prior communications or agreements, whether oral, written or understood, regarding the subject matter of this Agreement.
20. Assignment. This Agreement may not be assigned by any party, unless such assignment is approved in writing by all the other parties.
21. Modification. No subsequent alteration, amendment, modification, change, addition, or waiver of any of the terms and conditions of this Agreement shall be binding upon the parties hereto unless the same is reduced to writing and signed, sealed and delivered by the parties to this Agreement.
22. Waiver. No delay or omission of either party to exercise any right or power accruing upon any default shall impair any such right and power or shall be construed to be a waiver thereof, but any such right and power may be exercised from time to time and as often as may be deemed expedient. In the event any covenant contained in this Agreement shall be breached by either party and thereafter waived by the other party, such waiver shall be limited to the particular breach so waived and shall not be deemed to waive any other breach hereunder.
23. Counterparts. This Agreement may be executed in multiple counterparts, each of which shall be an original and both of which shall constitute but one and the same instrument.
24. Interpretation. The parties hereto have cooperated in the preparation of this Agreement and

it shall not be interpreted or construed against or in favor of either party by virtue of identity, interest, or affiliation of its preparer.

- 25. **Third Party Beneficiaries.** This Agreement is entered into for the benefit of the parties hereto only and shall confer no benefits, direct or implied, to any third persons or authorize anyone not a party to this Agreement to maintain an action pursuant to the terms or provisions of this Agreement.
- 26. **Notification.** Any notices required to be given pursuant to the provisions of this Agreement shall be given in writing and shall be deemed received, and shall be effective when: (1) personally delivered, or (2) on the third day after the postmark date when mailed by certified mail, postage prepaid, return receipt requested, or (3) upon actual delivery when sent via national overnight commercial carrier to the other party at the address given below, or at a substitute address previously furnished to the party by written notice in accordance herewith:

To Newton County:

Director of Newton County Water Resources
11905 Alcovy Road
Covington GA 30014

With a copy to:
c/o Chairman
Newton County Board of Commissioners
1124 Clark Street
Covington, Georgia 30014

To the City of Covington:

To the City of Mansfield

To the Newton County Water & Sewerage Authority

To the City of Newborn

To the City of Oxford

To the City of Porterdale

27. Records. Each party shall maintain records relating to matters covered by this Agreement as required by Georgia law; provided that such records shall be maintained for no fewer than three years following the termination of this Agreement.
28. Authority. Each of the individuals executing this Agreement on behalf of his or her respective party agrees and represents to the other party that he or she is authorized to do so and further agrees and represents that this Agreement has been duly passed upon by the required governmental agency or board in accordance with all applicable laws and spread upon the minutes thereof. The parties hereto agree that this Agreement is an intergovernmental contract, and is entered into pursuant to Article IX, Section III, Paragraph I of the Constitution of the State of Georgia 1983.
29. Incorporation into Minutes. By execution of this Agreement, each of the parties warrants and covenants that notice of the execution of this Agreement shall be spread upon the minutes of action of each respective party, and a copy of this Agreement attached thereto and incorporated therein by express reference hereto.

IN WITNESS WHEREOF, the parties, pursuant to authorizing resolutions duly passed and recorded in their respective minutes of action, have executed this Agreement in duplicate original on the date indicated next to each signature line below.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, all parties hereto have agreed as of this ___ day of _____
20__.

NEWTON COUNTY, GEORGIA

By: _____

Marcello Banes, Chairman

(COUNTY SEAL)

Attest:

Jackie Smith, Clerk

NEWTON COUNTY WATER &
SEWERAGE AUTHORITY

By: _____

Attest:

Clerk

CITY OF COVINGTON

By: _____

(SEAL)

Attest:

Clerk

[Signatures Continued on Next Page]

CITY OF MANSFIELD

By: _____

(SEAL)

Attest:

Clerk

TOWN OF NEWBORN

By: _____

(SEAL)

Attest:

Clerk

[Signatures Continued on Next Page]

CITY OF OXFORD

By: _____

(SEAL)

Attest:

Clerk

CITY OF PORTERDALE

By: _____

(SEAL)

Attest:

Clerk

Exhibit A

DRAFT

Maurice Mack
153 Longstreet Circle
Oxford, GA 30054
Phone: 718-644-7403

City of Oxford
City Council
110 West Clark Street
Oxford, GA 30054

RE: Bid for property lot located at 101 Longstreet Circle, Oxford, GA 30054

City Council Members:

First, thank you for accepting bids for the above mentioned property. Next, please accept my bid of \$6,000.00 for the lot located at 101 Longstreet Circle, Oxford, GA 30054. If accepted, please contact me at the number listed above so that any further steps needed to continue the acquisition process can be taken.

Thank you for your prompt attention to this matter.

Sincerely,

A handwritten signature in cursive script that reads "Maurice L Mack". The signature is written in black ink and is positioned below the word "Sincerely,".

Maurice Mack
Date: February 28, 2019



Annual Budget - FY2020

July 1, 2019 - June 30, 2020

City Council Review - 3/18/19

Mayor Jerry D. Roseberry

Councilmembers

Jeff Wearing - Sarah Davis
David Eady - George Holt
Mike Ready - Jim Windham

Matthew Pepper, City Manager
Connie Middlebrooks, City Clerk
Dave Harvey, Police Chief
Jody Reid, Supervisor of Public Works and Utilities

Act Number	Description	FY2018 Actual	FY2019 Budget	Thru Jan.	FY 2019 Estimate	FY2020 Recommend	Comments
GENERAL FUND - REVENUE							
1	100-0000-311100-000 Real Property Tax-Current Yr.	95,908	95,000	102,827	95,000	110,000	Based on county growth
2	100-0000-311200-000 Property Tax - Prior Year	1,073	5,000	3,057	5,240	5,000	
3	100-0000-311310-000 Motor Vehicle Adv.	20,938	21,500	12,437	21,320	20,000	
4	100-0000-311315-000 Motor Vehicle TAVT	35,836	28,000	25,867	44,343	45,000	
5	100-0000-311340-000 Intangible Tax	3,629	4,900	1,822	3,124	3,000	
6	100-0000-311600-000 Real Estate Transfer	492	1,500	530	908	1,000	
7	100-0000-311710-000 Electric Franchise Tax	2,101	2,000	0	2,000	2,200	
8	100-0000-311730-000 Gas Franchise Tax	14,746	12,000	5,406	9,267	10,000	
9	100-0000-311750-000 TV Cable Franchise Tax	27,106	28,000	18,369	31,490	28,000	
10	100-0000-311760-000 Telephone Franchise Tax	4,440	6,800	0	6,800	4,500	
11	100-0000-313100-000 LOST Sales & Use Tax	353,918	340,000	229,278	340,000	360,000	Based on county-wide sales tax growth.
12	100-0000-316100-000 General Business License	11,605	12,000	5,680	12,000	11,500	
13	100-0000-316200-000 Insurance Premium Tax	141,828	141,000	152,453	152,453	161,000	One check per year, based on population.
14	100-0000-319000-000 Penalty/Interest on Del Taxes	741	1,200	907	1,555	1,300	
15	100-0000-322901-000 Misc. Income	80	1,000	2,101	3,602	1,500	
16	100-0000-335800-000 Intergovernmental Revenues	25,651	25,000	26,038	25,000	27,000	LMIg from GDOT
17	100-0000-341400-000 Printing/Duplicating Service	163	200	60	103	200	
18	100-0000-341910-000 Election Qualifying Fees	576	600	0	576	1,200	
19	100-0000-349100-000 Cemetery Fees	4,800	4,000	350	600	2,000	
20	100-0000-349900-000 Bad Check Fees	540	1,000	600	1,029	1,000	
21	100-0000-351000-000 Fines & Forfeitures	83,728	70,000	66,426	113,873	80,000	
22	100-0000-361000-000 Interest Revenues	29,283	6,500	34,103	58,463	50,000	
23	100-0000-381000-000 Rents and Royalties	550	1,500	0	1,500	1,500	
24	100-0000-381001-000 Lease Agreement Income	30,000	30,000	0	31,710	31,710	Whatcoat Building
25	100-0000-381002-000 Lease - Verizon	26,007	26,941	15,453	26,492	27,324	Water tower antenna - 2.5% annual increase.
26	100-0000-392300-000 Proceeds-Dispose of Assets	5	1,000	0	0	1,000	
REVENUES TOTAL		\$915,743	\$866,641	\$703,753	\$988,446	\$986,934	

Acct Number	Description	FY2018 Actual	FY2019 Budget	Thru Jan.	FY 2019 Estimate	FY2020 Recommend	Comments
GENERAL FUND - EXPENDITURES							
CITY COUNCIL							
1 100.1100.511100.000	Regular Employees	32,400	34,800	17,500	30,000	34,800	
2 100.1100.512200.000	Social Security (FICA)	2,479	2,663	1,339	2,295	2,663	
3 100.1100.523100.000	Liability Insurance	11,171	12,000	12,000	12,000	12,000	annual bill in April.
4 100.1100.525600.000	Education & Training	2,688	3,000	1,667	2,858	6,000	Potentially 4 New Councilmembers
5 100.1400.511100.000	Reg Employees - Election	420	600	0	600	650	
	SUBTOTAL	\$49,158	\$53,063	\$32,506	\$47,753	\$56,113	

Acct Number	Description	FY2018 Actual	FY2019 Budget	Thru Jan.	FY 2019 Estimate	FY2020 Recommend	Comments
GENERAL GOVERNMENT							
1	100.1500.511100.000 Regular Employees	204,076	235,717	139,701	239,487	222,255	
2	100.1500.511300.000 Overtime	5,228	6,000	2,150	3,687	6,000	
3	100.1500.512100.000 Group Insurance	46,621	70,452	32,288	55,351	70,452	
4	100.1500.512200.000 Social Security (FICA)	16,069	18,415	10,884	18,658	17,495	
5	100.1500.512400.000 Retirement Plan Expense	30,969	31,979	18,545	31,791	13,151	
6	100.1500.512450.000 Retirement Cont. (DC) 401	3,870	7,332	3,135	5,374	9,668	
7	100.1500.512700.000 Workers' Comp Insurance	830	1,000	733	1,257	1,500	
8	100.1500.512900.000 Unemployment Payments	0	2,000	0	0	2,000	
9	100.1500.521200.000 Professional	81,307	110,000	51,120	87,635	110,000	City Attorney, CPA firm, audit services, Tax Assessor's Office.
10	100.1500.521200.001 Code Enforcement Services	0	5,000	1,860	3,189	5,000	Contract with Bureau Veritas.
11	100.1500.521202.000 Fire Services - Newton County	21,570	22,000	23,871	23,871	25,000	one bill per year.
12	100.1500.521300.000 Technical Purchased Service	40,504	40,700	31,615	40,700	42,500	Building repairs (e.g. - touch up painting, plumbing, etc.)
13	100.1500.522200.000 Repairs & Maintenance	26,004	30,000	15,428	26,449	40,000	
14	100.1500.522200.001 Whatcoat Building maintenance	0	5,000	225	386	5,000	
15	100.1500.522200.002 YH Welcome Center	0	100,000	0	0	100,000	Welcome Center operations costs.
16	100.1500.523100.000 Liability Insurance	9,442	10,000	0	10,000	10,000	annual bill in April.
17	100.1500.523200.000 Telephone - Postage	22,672	24,000	14,503	24,863	25,000	
	Telephone System Upgrades					8,000	
18	100.1500.523300.000 Advertising & Promotions	6,587	7,000	4,093	7,016	7,000	
19	100.1500.523320.000 July 4th parade expenses	4,332	6,000	2,368	4,060	6,000	
20	100.1500.523600.000 Dues & Fees	8,698	9,000	5,033	8,628	9,000	
21	100.1500.523700.000 Education & Training	7,381	8,000	5,176	8,873	11,000	
22	100.1500.531100.000 Supplies & Materials	16,820	18,000	11,083	19,000	19,000	
23	100.1500.531200.000 Energy - Utilities	16,597	15,000	9,296	15,935	16,000	
24	100.1500.531600.000 Small Equipment Under \$5,000	3,758	5,000	813	1,393	5,000	
25	100.1500.531600.001 Computer Upgrades	0	10,000	9,298	10,000	10,000	Software upgrades to computer equipment for Clerk's Office and City Manager.
26	100.1500.531700.000 Other/Meetings & Events	3,922	5,000	2,125	3,642	7,000	Potentially New Mayor
27	100.1500.579000.000 Contingency - General	0	26,171	0	0	0	
28	100.1500.579010.000 Contingencies - cash over & short	130	200	0	0	200	
	SUBTOTAL	\$577,386	\$828,966	\$395,342	\$651,242	\$803,220	

Acct Number	Description	FY2018 Actual	FY2019 Budget	Thru Jan.	FY 2019 Estimate	FY2020 Recommend	Comments
COURT							
1 100.2500.521200.000	Contract - Judge	5,000	5,000	2,500	5,000	5,000	
2 100.2500.521210.000	Contract - Public Defender	500	500	0	0	500	
3 100.2500.522111.000	Contract - Solicitor	2,400	4,800	4,800	4,800	4,800	
4 100.2500.523700.000	Education - Clerk	225	1,550	341	585	3,000	
5 100.2500.523701.000	Education - Judge	1,347	1,200	1,123	1,200	1,200	
6 100.2500.523850.000	Contract - Translator	175	200	0	0	200	
	SUBTOTAL	\$9,647	\$13,250	\$8,764	\$11,585	\$14,700	
POLICE DEPARTMENT							
7 100.3200.511000.000	Regular Employees	123,810	132,981	59,926	102,730	129,906	
8 100.3200.511300.000	Overtime	9,818	12,000	6,308	10,814	10,000	
9 100.3200.512100.000	Group Insurance	16,832	36,710	9,974	17,098	36,710	
10 100.3200.512200.000	Social Security (FICA)	10,222	11,091	5,067	8,686	10,613	
11 100.3200.512450.000	Retirement Cont. (DC) 401	4,668	6,830	2,214	3,795	6,816	
12 100.3200.512700.000	Workers' Comp Insurance	7,753	7,000	6,186	10,604	7,000	
13 100.3200.521900.000	Tech Purch Serv/Courtware	8,878	11,000	7,247	12,424	11,000	
14 100.3200.522200.000	Veh & Equip Repairs & Maint	12,760	9,000	8,782	9,000	10,000	
15 100.3200.523100.000	Liability Insurance	13,846	14,000	0	14,000	14,000	annual bill in April.
16 100.3200.523200.000	Telephone-Postage	7,143	5,500	4,621	7,921	5,500	
17 100.3200.523600.000	Dues & Fees	130	250	130	223	250	
18 100.3200.523700.000	Education & Training	1,723	2,000	1,240	2,126	2,000	
19 100.3200.523850.000	Subpoena fee	0	200	0	0	200	
20 100.3200.523900.000	Prisoner Housing & costs	11,790	12,000	6,810	11,674	12,000	Increased volume of inmates brought in by city police officers.
21 100.3200.531100.000	Supplies & Materials	2,940	5,500	1,292	2,215	5,500	
22 100.3200.531270.000	Gasoline	8,349	10,000	5,555	9,523	10,000	cost of fuel increased.
23 100.3200.531600.000	Small Equipment Under \$5,000	8,061	5,000	66	10,000	5,000	
24 100.3200.531600.001	Computer Upgrades	0	5,000	3,647	5,000	0	
25 100.3200.531700.000	Uniforms	3,431	5,000	1,111	4,800	5,000	
26 100.3200.571000.000	Training funds - Payable	18,154	20,000	20,589	21,000	20,000	
27 100.3900.342500.000	E-911 Center	32,154	22,500	0	22,500	43,000	
	SUBTOTAL	\$302,465	\$333,562	\$150,764	\$286,132	\$344,496	

Acct Number	Description	FY2018 Actual	FY2019 Budget	Thru Jan.	FY 2019 Estimate	FY2020 Recommend	Comments
STREET DEPARTMENT							
1 100.4200.5311100.000	Regular Employees-Street	55,197	30,755	18,275	31,328	44,360	allocating 1/3 of meter reader, 3/5 of groundskeeper;
2 100.4200.531300.000	Overtime	1,633	1,000	960	1,646	1,000	1/5 equip operator
3 100.4200.532200.000	Employee Insurance	9,335	5,219	3,949	6,771	15,739	one employee covered by Medicare
4 100.4200.532300.000	Social Security (FICA)	4,348	2,429	1,472	2,523	3,470	
5 100.4200.532400.000	Retirement Plan Expense	9,921	2,060	2,596	4,450	0	
6 100.4200.532450.000	Retirement Cont. (DC) 401	872	1,443	371	636	2,662	
7 100.4200.532700.000	Workers' Comp Insurance	5,713	5,400	2,941	5,042	5,400	
8 100.4200.532301.000	Professional - Engineering	2,480	3,000	1,836	3,147	3,000	
9 100.4200.532200.000	Veh & Equip Repairs & Maint	14,624	11,000	7,055	12,094	12,000	
10 100.4200.532700.000	Education & Training	120	500	240	411	500	
11 100.4200.532950.000	Contract Labor - Temporary Help	51,706	12,020	8,527	14,618	13,104	
12 100.4200.531100.000	Supplies & Materials	14,042	13,000	11,741	20,127	15,000	
13 100.4200.531270.000	Gasoline/Diesel	7,566	4,000	5,080	8,709	4,000	cost of fuel increased.
14 100.4200.531600.000	Small Equipment Under \$5,000	1,010	1,500	0	0	1,500	
15 100.4200.531700.000	Uniforms	3,505	1,800	1,727	2,961	2,100	
16 100.4200.531800.000	Stormwater Management	7,000	5,500	2,000	5,500	7,000	KCNB contract for \$2,000
17 100.4200.531901.000	City Tree Removal	26,700	30,000	12,900	22,114	30,000	Trees continue to decline
18 100.4200.532100.000	Sidewalks	0	3,000	0	0	3,000	
	SUBTOTAL	\$215,772	\$133,627	\$81,669	\$142,075	\$163,834	

Acct Number	Description	FY2018 Actual	FY2019 Budget	Thru Jan.	FY 2019 Estimate	FY2020 Recommend	Comments
PARKS AND RECREATION DEPARTMENT							
1 100.6200.511100.000	Regular Employees - Parks & Rec.		10,515	5,023	8,612	20,013	allocating 2/5 of groundskeeper.
2 100.6200.511900.000	Overtime		500	0	0	500	
3 100.6200.512100.000	Group Insurance		137	63	107	7,415	one employee covered by Medicare.
4 100.6200.512200.000	Social Security (FICA)		843	384	659	1,608	
5 100.6200.512450.000	Retirement Cont. (DC) 401		616	201	344	1,231	
6 100.6200.512700.000	Workers' Comp Insurance		1,000	358	614	1,000	
7 100.6200.523850.000	Contract Labor - Temporary Help		5,300	2,720	4,663	5,300	
8 100.6200.521200.000	Professional (arborist)	450	700	150	257	700	
9 100.6200.522200.000	Veh & Equip Repairs & Maint		1,000	0	0	1,000	
10 100.6200.531100.000	Supplies & Materials		2,000	48	82	2,000	
11 100.6200.531270.000	Gasoline/Diesel		1,400	752	1,288	1,400	cost of fuel increased.
12 100.6200.531700.000	Uniforms		650	377	646	1,000	
13 100.6200.531600.000	Small Equipment Under \$5,000		500	0	0	1,000	
14 100.6200.531900.000	Tree Board (pruning, planting, Arbor Day, arborist)	8,342	9,000	4,632	7,940	9,000	
15 100.6200.531910.000	City Park and Trail Maintenance	0	10,000	2,350	4,029	15,000	
	SUBTOTAL	\$8,792	\$25,250	\$17,058	\$14,243	\$68,166	
CEMETERY							
23 100.4900.522200.000	Cemetery Found. Maint. Suppl.	10,000	5,000	5,000	5,000	7,000	Foundation requesting \$7,000.
24 100.4900.531900.000	Tree Removal	4,800	5,000	4,800	5,000	5,000	
	SUBTOTAL	\$14,800	\$10,000	\$9,800	\$10,000	\$12,000	

Acct Number	Description	FY2018 Actual	FY2019 Budget	Thru Jan.	FY 2019 Estimate	FY2020 Recommend	Comments
WATER & SEWER FUND - REVENUES							
1 505.0000.344210.000	Water Charges/Sales	505,743	510,000	305,011	522,876	522,750	
2 505.0000.344215.000	Water Tap Fees	5,902	10,000	13,173	15,000	10,000	
3 505.0000.344255.000	Sewer Charges/Sales	263,128	259,000	152,081	260,711	265,475	
4 505.0000.344256.000	Sewer Tap Fees	6,673	4,000	4,276	10,000	10,000	
5 505.0000.344280.000	Hydrant Meter	0	500	117	201	500	
	TOTAL REVENUES	\$781,446	\$783,500	\$474,658	\$808,787	\$808,725	
WATER & SEWER FUND - EXPENDITURES							
6 505.4900.511100.000	Regular Employees	37,242	37,901	29,647	50,824	37,473	allocating 1/3 of meter reader/equip oper
7 505.4900.511300.000	Overtime	3,547	3,000	798	1,368	3,000	
8 505.4900.512100.000	Employee Insurance	8,956	12,572	7,611	13,047	12,572	
9 505.4900.512200.000	Social Security (FICA)	3,120	3,129	2,329	3,993	3,096	
10 505.4900.512400.000	Retirement Cont. (DC) 401	1,335	2,219	1,093	1,875	2,248	
11 505.4900.512700.000	Workers' Comp Insurance	2,008	2,500	2,669	4,576	2,800	
12 505.4900.521200.000	Legal & Professional	3,900	3,900	3,900	3,900	3,900	
13 505.4900.521300.000	Sewer Treatment Fees	122,931	120,000	64,484	110,543	123,000	
14 505.4900.522200.000	Veh & Equip Repairs & Maint	5,306	0	2,691	0	0	Split into four accounts below:
15 505.4900.522200.001	Service Contracts	15,041	16,000	11,258	19,299	16,000	Includes elevated tank and two lift stations.
16	Building Repairs		2,000	0	0	2,000	
17	Equipment Repair and Rental		1,500	0	0	1,500	
18	Vehicle Repairs		300	0	0	300	
19 505.4900.523100.000	Liability Insurance	1,513	1,500	0	2,000	1,500	annual bill in April.
20 505.4900.523200.000	Telephone-Postage	1,513	1,500	1,068	1,830	1,500	
21 505.4900.523600.000	Dues & Fees	1,161	1,300	1,488	2,551	1,300	Includes online bill pay fee.
22 505.4900.523700.000	Education & Training	3,797	2,500	317	544	3,000	Includes license fees
23 505.4900.523850.000	Contract Labor	8,525	25,000	4,300	7,371	20,000	
24 505.4900.531100.000	Materials & Supplies	17,326	22,000	12,479	21,393	22,000	
25 505.4900.531200.000	Energy - Utilities	2,185	1,900	1,488	2,550	1,900	
26 505.4900.531270.000	Gasoline/Diesel	3,176	4,400	2,765	4,740	5,000	cost of fuel increased.
27 505.4900.531510.000	Water for Resale	217,931	218,000	116,417	199,572	223,450	
28 505.4900.531600.000	Small Equipment Under \$5,000	0	3,000	0	0	3,000	
29 505.4900.531700.000	Uniforms	2,525	2,500	2,157	3,697	2,400	
30 505.4900.561000.000	Depreciation Expense	180,429	180,607	150,355	186,000	181,000	
31 505.4900.574000.000	Bad Debt Expense	5,763	7,000	0	0	7,000	
32 505.4900.582000.000	GEFA Loan Interest Payback	342	20,000	320	549	20,000	
33 505.4900.579000.000	Contingency	0	7,272	0	0	0	
	TOTAL EXPENDITURES	\$649,572	\$703,500	\$419,633	\$642,221	\$700,939	

Acct Number	Description	FY2018 Actual	FY2019 Budget	Thru Jan.	FY 2019 Estimate	FY2020 Recommend	Comments
ELECTRIC FUND - REVENUES							
1 510.0000.344310.000	Electric Sales	2,467,369	2,414,826	1,518,159	2,602,558	2,414,826	ECG estimate.
2 510.0000.344311.000	Penalties After the 15th	94,680	105,000	55,962	95,935	95,000	
3 510.0000.344312.000	Service Charges	6,250	6,000	4,300	7,371	6,000	
4 510.0000.361000.000	Interest Revenue	0	150	0	0	150	
5 510.0000.361001.000	Municipal Competitive Trust	4,648	64,260	3,682	6,311	0	
6 510.0000.381000.000	Other Rebates-Off System Sales	60,281	5,000	1,740	63,000	60,000	
	TOTAL REVENUES	\$2,633,228	\$2,595,236	\$1,583,843	\$2,775,176	\$2,575,976	
ELECTRIC FUND - EXPENDITURES							
7 510.4600.511110.000	Regular Employees	112,078	114,082	65,128	111,648	113,641	allocating 1/3 of meter reader/equip oper
8 510.4600.511500.000	Overtime	4,367	5,000	2,151	3,688	5,000	
9 510.4600.512100.000	Employee Insurance	18,348	22,606	13,453	23,061	22,606	
10 510.4600.512200.000	Social Security (FICA)	8,908	9,110	5,147	8,823	9,076	
11 510.4600.512400.000	Retirement Plan Expense	34,460	35,459	20,840	35,725	32,841	
12 510.4600.512450.000	Retirement Cont. (DC) 401	185	536	26	45	523	
13 510.4600.512700.000	Workers' Comp Insurance	1,667	2,000	1,624	2,784	2,000	
							ECG fees need to be shown separate from power costs. Adjusted estimate after ECG meeting - April 20 meeting.
14 510.4600.521200.000	ECG Professional Services	68,200	60,000	35,833	59,595	60,000	
15 510.4600.522200.000	Veh & Equip Repairs & Maint	8,781	7,200	4,307	7,384	7,200	
16 510.4600.522201.000	Power line Tree Trimming	21,922	35,000	1,393	2,388	35,000	
17 510.4600.523100.000	Liability Insurance	7,810	8,000	0	9,000	8,000	annual bill in April.
18 510.4600.523200.000	Telephone-Postage	8,021	8,000	6,245	10,705	8,000	
19 510.4600.523600.000	Dues & Fees	66	500	143	300	500	Fees for online bill paying.
20 510.4600.523700.000	Linemen Training	1,511	8,000	2,686	4,604	8,000	J. Benton's apprenticeship program.
21 510.4600.531100.000	Supplies & Materials	14,752	16,000	11,531	19,768	16,000	
22 510.4600.531200.000	Energy/Utilities	8,138	7,000	3,635	6,231	7,000	
23 510.4600.531270.000	Gasoline/Diesel	5,850	7,200	4,003	6,863	7,200	cost of fuel increased.
24 510.4600.531530.000	Electricity Purchased	1,422,147	1,455,316	856,605	1,468,466	1,455,316	ECG estimate.
25 510.4600.531600.000	Small Equipment Under \$5,000	1,873	2,500	0	0	2,500	
26 510.4600.531700.000	Uniforms	4,497	4,200	3,773	6,468	4,000	
27 510.4600.541004.000	Street Lights	0	1,500	2,280	3,909	2,300	
28 510.4600.561003.000	Depreciation	92,097	89,779	55,638	95,379	90,000	
29 510.4600.574000.000	Bad Debt Expense	0	25,500	7,720	13,235	25,500	
30 510.4600.579000.000	Contingency	0	6,488	0	0	0	
	TOTAL EXPENDITURES	\$1,845,679	\$1,930,976	\$1,104,160	\$1,900,068	\$1,922,203	

Acct Number	Description	FY2018 Actual	FY2019 Budget	Thru Jan.	FY 2019 Estimate	FY2020 Recommend	Comments
SANITATION FUND - REVENUES							
1	540.0000 344110.000 Refuse Collection Charges	148,589	169,050	98,682	169,169	169,050	
2	540.0000 344130.000 Sale of Recycled Materials	0	200	290	0	200	
	TOTAL REVENUES	\$148,589	\$169,250	\$98,972	\$169,169	\$169,250	
SANITATION FUND - EXPENDITURES							
3	540.4300 511100.000 Regular Employee - Sanitation		24,384	10,102	17,318	20,513	allocating 4/5 of equipment operator
4	540.4300 511300.000 Overtime		500	0	0	500	
5	540.4300 512100.000 Group Insurance		7,595	652	1,117	7,595	
6	540.4300 512200.000 Social Security (FICA)		1,904	773	1,325	1,608	
7	540.4300 512400.000 Retirement Plan Expense		8,350	3,461	5,934	0	
8	540.4300 512450.000 Retirement Cont. (DC) 401		1,300	177	303	1,231	
9	540.4300 512700.000 Workers' Comp Insurance		3,250	358	614	1,000	
10	540.4300 522110.000 Disposal Services-Landfill Fees	6,458	8,000	3,489	5,981	8,000	
11	540.4300 522200.000 Vehicle & Equip Repairs & Maint		3,000	0	0	5,000	
12	540.4300 531100.000 Supplies & Materials		1,000	0	0	2,000	
13	540.4300 523860.000 Contract Labor		16,773	9,381	16,082	20,966	
14	540.4300 531270.000 Gasoline/Diesel		5,000	1,204	2,065	5,000	cost of fuel increased.
15	540.4300 531700.000 Uniforms		1,300	363	622	1,000	
16	540.4300 531600.000 Small Equipment Under \$5,000		1,000	0	0	1,000	
17	540.4300 523100.000 Liability Insurance		3,000	0	0	3,000	
18	540.4300 522111.000 College Walk Dumpster Fees	6,650	6,700	5,542	9,500	6,700	
19	540.4300 523581.000 Contracted Garbage Pickup	67,633	82,850	46,984	80,545	82,000	
20	540.4300 523600.000 Dues & Fees	116	500	311	534	500	Fees for online bill paying.
21	540.4300 574000.000 Bad Debt Expense	459	800	581	996	800	
22	540.4300 579000.000 Contingency	0	2,154	0	0	837	
	TOTAL EXPENDITURES	\$81,317	\$179,359	\$83,379	\$142,936	\$169,250	

Acct Number	Description	FY2018 Actual	FY2019 Budget	Thru Jan.	FY 2019 Estimate	FY2020 Recommend	Comments
General Fund							
	Revenues	915,743	866,641	703,763	988,446	986,934	
100.0000.391505.000	Transfers from W&S		10,000			0	
100.0000.391510.000	Transfers from Electric		400,000			0	
100.0000.391540.000	Transfers from Sanitation		70,000			0	
	General Fund Revenues	915,743	1,346,641	703,763	988,446	986,934	
	Expenditures						
	City Council	49,158	53,063	32,506	47,753	56,113	
	General Government	577,386	828,966	395,342	651,242	803,220	
	Court	9,647	13,250	8,764	11,585	14,700	
	Police Department	302,465	333,562	150,764	286,132	344,496	
	Street Department	222,230	141,627	85,157	148,056	163,834	
	Parks and Recreation Department	0	0	0	0	68,166	
	Cemetery	14,800	10,000	9,800	10,000	12,000	
100.9000.611011.000	Transfers to Capital Fund		50,215			0	
	General Fund Expenditures	1,175,687	1,430,683	682,333	1,154,768	1,462,529	
	General Fund BALANCE	-259,944	-84,042	21,429	-166,322	-475,596	
Water & Sewer Fund							
	Revenues	781,446	783,500	474,658	808,787	808,725	
	Expenditures	649,572	703,500	419,633	642,221	700,939	
	Transfers to G/F		10,000				
	Transfers to Capital Fund		100,000				
	W & S Fund Expenditures	649,572	813,500	419,633	642,221	700,939	
	W & S Fund BALANCE	131,875	-30,000	55,025	166,566	107,786	
Electric Fund							
	Revenues	2,633,228	2,595,236	1,583,843	2,775,176	2,575,976	
	Expenditures	1,845,679	1,930,976	1,104,160	1,900,068	1,922,203	
	Transfers to G/F		400,000			0	
	Transfers to Capital Fund		60,000			0	
	Transfers to Sanitation					0	
	Comp Trust transfer to Capital		170,921			0	
	Electric Fund Expenditures	1,845,679	2,561,897	1,104,160	1,900,068	1,922,203	
	Electric Fund BALANCE	787,550	33,339	479,683	875,108	653,773	

Acct Number	Description	FY2018 Actual	FY2019 Budget	Thru Jan.	FY 2019 Estimate	FY2020 Recommend	Comments
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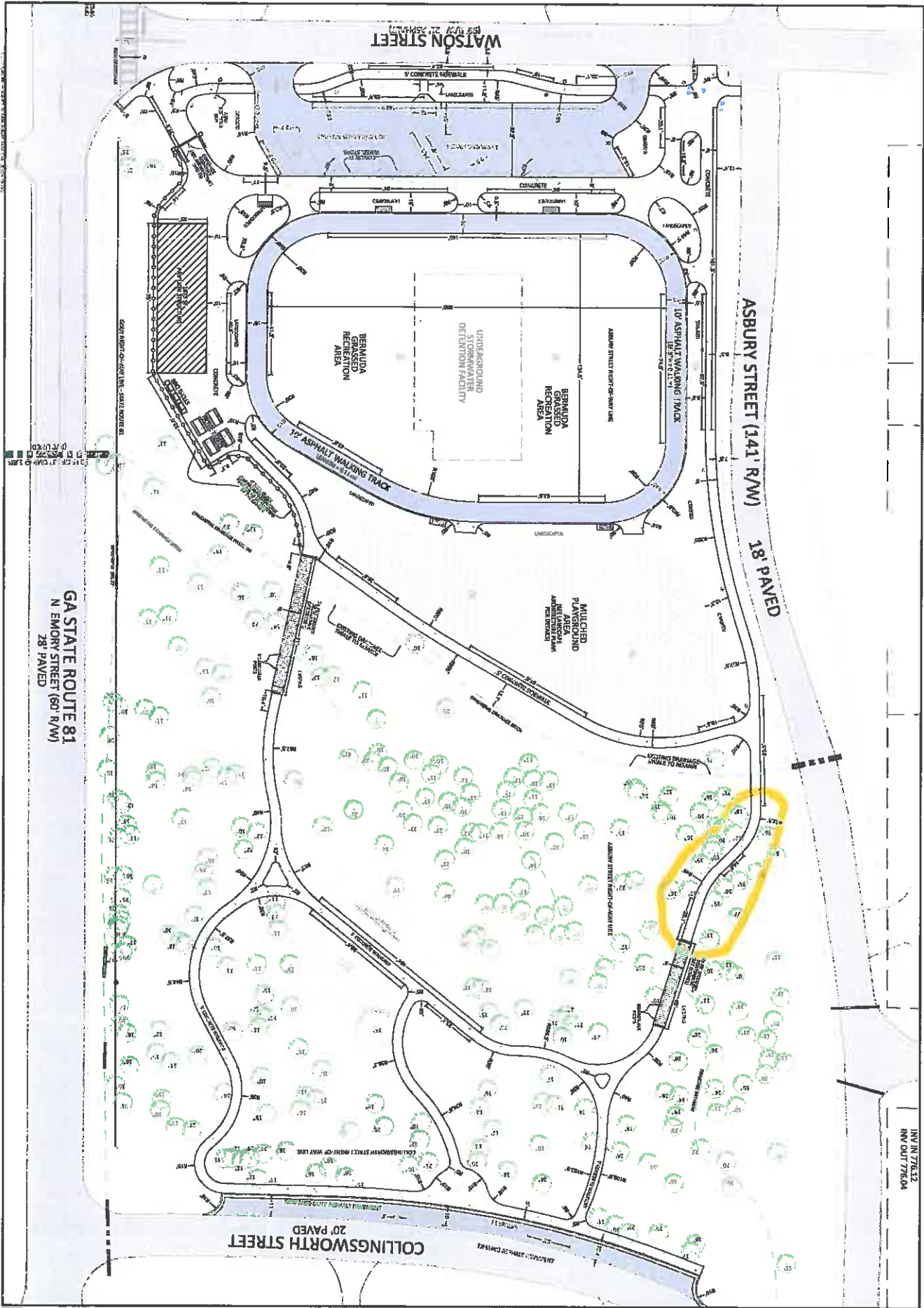
Sanitation Fund

540.9000.611001.000

Revenues	148,589	169,250	98,972	169,169	169,250	
Expenditures	74,859	176,359	79,891	136,955	169,250	
Transfers to G/F		-7,109			0	
Transfers from Electric					0	
Sanitation Fund Expenditures	74,859	169,250	79,891	136,955	169,250	
Sanitation Fund BALANCE	73,730	0	19,081	32,214	0	

ALL FUNDS TOTAL

Revenues	4,330,417	4,725,377	2,762,263	4,572,408	4,540,885	
Expenditures	3,670,937	4,806,080	2,206,127	3,697,058	4,254,921	
Balance	659,480	-80,703	556,137	875,351	285,963	



GA STATE ROUTE 81
N. EMORY STREET (60' R/W)
28' PAVED

ASBURY STREET (141' R/W)
18' PAVED

COLLINGSWORTH STREET
20' PAVED

Sheet No.	Revision Description	Date
3		04/28/10

Asbury Street Park
City of Oxford, Newton County, Georgia

GEOMETRY
PLAN



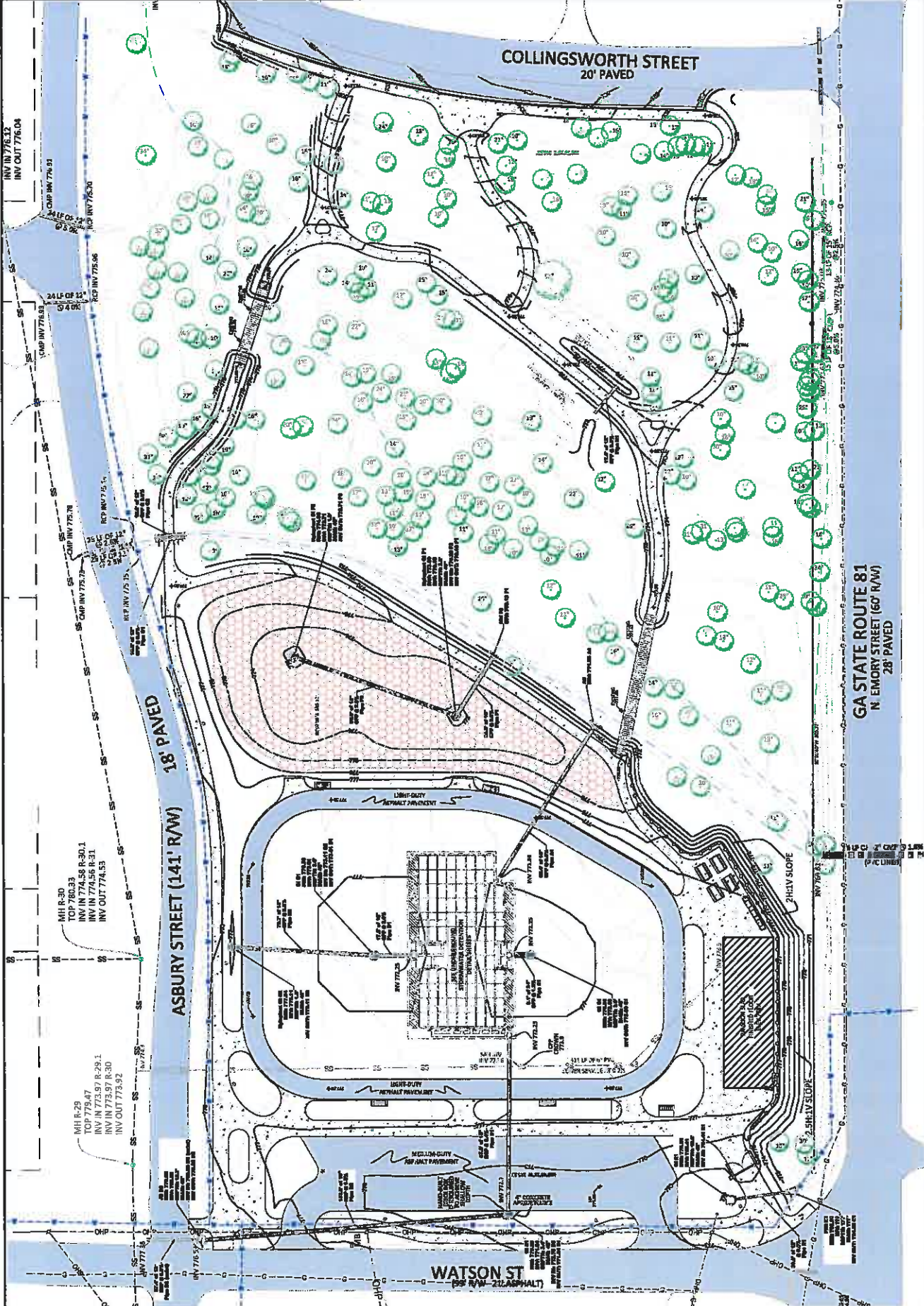
INVT IN 776.52
INVT OUT 776.04



DRAINAGE AND GRADING PLAN

Abury Street Park
 City of Oxford, Newton County, Georgia

DATE	DESCRIPTION



GA STATE ROUTE 81
 N. EMORY STREET (60' R/W)
 28' PAVED







